

Biddulph Town Council



MEETING: Finance Strategy and Management Committee
DATE: Tuesday 23 April 2024
TIME: 5.30pm
LOCATION: Council Chamber, Town Hall.

AGENDA

103. APOLOGIES

104. DECLARATIONS OF INTEREST

- i. Disclosable Pecuniary Interests
- ii. Other Interests

105. MINUTES

To **confirm** the Minutes of the Finance Strategy and Management Committee meeting held on 26 March (approved at the Town Council meeting on 9 April 2024)

106. ACCOUNTS MATTERS

To **approve** the bank reconciliation for February 2024- all accounts (attached).

107. AUDIT

- a) To **receive** a report following the April internal control visit by Councillors Hawley and Eardley (attached).
- b) To **confirm** that the final internal control visit of the year will take place on 15 May 2024.
- c) To **confirm** the internal audit visit is planned for 23 May 2024 (instruction letter attached).

108. GRANTS

- a) To **approve** the grant application form for 2024-25 (attached)
- b) To **approve** the grant evaluation form for 2024-25 (attached)



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- c) To **receive** an update on grants paid and evaluations received in 2023-24 (to be tabled)

109. ITEM REQUESTED BY COUNCILLOR HAWLEY

(Referred from Town Council)

Town Council meetings have been increasing in length. We need to bring Council meetings in line with Standing Orders to reduce meeting times, especially in relation to 10 and 1p, 3f and 3g.

To **agree** potential changes to procedures and/or changes to the Standing Orders.

110. PROMOTION OF BUS SERVICES

To **approve** that the Town Council will pay 50% of the cost of 10,000 leaflets containing information about Biddulph bus services (all providers).

111. POLICIES (attached)

- a) To **approve** the reviewed Tree Strategy
- b) To **approve** the reviewed Reserves Policy

STANDING AGENDA ITEMS

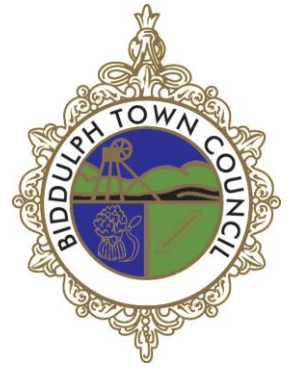
112.

- a) To **consider** disposal of any assets, in line with the Asset Management Policy and Financial Regulations
- b) To **confirm** approved suppliers as part of the Procurement Policy



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In accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, the Council is to determine which items, if any, should be taken with the public excluded.

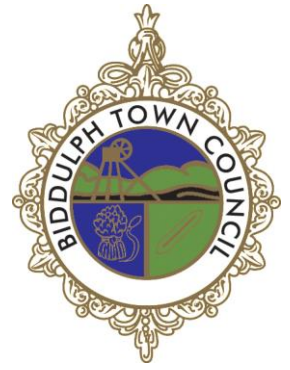
CONFIDENTIAL ITEMS

- 113. TO RECEIVE FEEDBACK ON A LITIGATION MATTER AT THE BURIAL GROUNDS**
- 114. TO RECEIVE AN UPDATE ON SHARED PROSPERITY FUNDING APPLICATIONS**
- 115. TO RECEIVE AN UPDATE ON LICENSES/ LEASES ISSUED BY THE DISTRICT COUNCIL**
- 116. TO RECEIVE AN UPDATE ON STRUCTURAL SURVEYS UNDERTAKEN ON THE TOWN HALL**
- 117. TO APPROVE THE NEXT STEPS REGARDING THE STATION ROAD FOUNTAINS**
- 118. TO RECEIVE AN UPDATE ON FIRE DOORS AND REMEDIAL ACTION NEEDED**
- 119. TO APPROVE ANY QUOTATIONS RECEIVED SINCE THE AGENDA WAS ISSUED**



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120. STAFFING

- a) To **consider** a request for a change of hours for a caretaker
- b) To **approve** that the Customer Support Apprentice will complete the Level 3 Business Administrator course; a change from the Customer Service Specialist apprenticeship.
- c) To **approve** engaging a new Occupational Health specialist

SM Haydon
Chief Officer/ Responsible Financial Officer

copy to the Mayor, the Deputy Mayor, Councillor Brady, Hart, Hawley, Holdsworth, Hopkins, Jackson, Jones, Lawton, Rogers, Salt, Smith, Wood



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