

Biddulph Town Council



Thursday 28 December 2023

Dear Councillor

You are summoned to attend a meeting of the Town Council at **6.00 pm** on **Tuesday 9 January 2024**, at which the following business will be transacted.

This meeting will take place in the Council Chamber in the Town Hall.

Any Councillor unable to attend should forward their apologies either to the Chief Officer or the Mayor.

Yours sincerely

SM Haydon
CHIEF OFFICER

A G E N D A

The Mayor to confirm that attendees will be named in the Minutes, unless otherwise instructed.

67. PUBLIC PARTICIPATION

Regular attendees:

- Staffordshire Police
- Staffordshire County Council representative(s)

68. APOLOGIES

To receive apologies and approve reasons for absence.



Biddulph Town Council
Town Hall, High Street, Biddulph, Staffordshire
Moorlands ST8 6AR
Tel: 01782 498480
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69. DECLARATIONS OF INTEREST

- a) To declare any Disclosable Pecuniary Interests & Dispensations
- b) To declare any Other Disclosable Interests

70. MINUTES

- a) To **approve and sign** the Minutes of the Town Council meeting held on Tuesday 14 November 2023
- b) To **receive** the Minutes from the Recreation and Amenities Committee meeting held on Tuesday 14 November 2023
- c) To **receive** the Minutes of the Planning Committee meeting held on Tuesday 21 November 2023
- d) To **receive** the Minutes of the Town and Community Committee meeting held on Tuesday 21 November 2023
- e) To **approve and sign** the Minutes of the Finance Strategy and Management Committee meeting held on Tuesday 28 November 2023

71. MAYORS COMMUNICATIONS

72. STANDING AGENDA ITEMS:

Councillors to note that these are existing standing agenda items and can be amended by resolution, if required.

- a) To **receive** an update on the management of Town Council Assets
- b) To **receive** an update on health and safety activities (inc. risk management)
- c) To **receive** an update on 'Biddulph Works Together' project.

73. TO RECEIVE AN UPDATE ON OUTSIDE BODY MEETINGS ATTENDED SINCE THE NOVEMBER 2023 MEETING (Updates only from the following meetings: Biddulph in Bloom, Moorlands Assembly, Staffordshire Parish Councils Association, Moorlands Partnership Board, Twinning Association and Fairtrade)

74. TO CONSIDER A RESPONSE IN RELATION TO THE ATTACHED LETTER REGARDING THE PARISH ASSEMBLY

75. TO CONFIRM THE RESULTS OF THE REFERENDUM FOR THE NEIGHBOURHOOD PLAN AND NEIGHBOURHOOD DEVELOPMENT ORDER AND NEXT STEPS



76. ACCOUNTS & FINANCE

a) To **approve** accounts to be paid in December 2023 and January 2024:

Expenditure over £500		
D&G Bus Ltd	No93 Bus Service - November	3674.00
Protech	Invoice 5720 Christmas Lights Installation	11738.40
Protech	Invoice 5721 Christmas Lights Removal	7461.60
HEADS (Congleton) LIMITED	Invoice 129087 Christmas in Biddulph	612.00
Good News Publishing	Dec/Jan Biddulph Times	750.00
Evolve IT Support Ltd	Website Hosting, SSL Certificate Support and Back up - Renewal	628.80
AIB Solutions	Asbestos removal – Park Lane Allotments	2496.00
Moorland Contract Cleaning Ltd	INV ---- Visitor Centre Cleaning - NOV	981.13
Moorland Contract Cleaning Ltd	INV ----- Wharf Road Cleaning - NOV	1524.85
Jantex	Vinyl Flooring Repairs TH	978.00
Jantex	Re upholster 14x chairs	1780.80
Hanley Print Services Ltd	Leaflets (Biddulph Works Together), Booklets & Flyers (Over 50s Survey)	2018.00
So Marketing	Amends to Neighbourhood Plan Document	1035.00
Katy Pugh Arts	Chamber Window – Winter Scene painting	500.00
Table Football Plus	Christmas Light Switch On Activity	800.00
Prism	Software Support- INV 187934	936.86
R.G.S	Lengthsman work 7/11 – 6/12 2023	2370.00
Moorlec Electrical Services Ltd	Electrical Works Town Hall and Visitor Centre – INV 104283	715.20
SMDC	Election Charges (payment 1 of 4)	4382.92
Waterplus	Water Supply – 01/08/23 – 02/12/23	964.43



Expenditure less than £500		
Protech	Invoice 5719 Christmas lights- replace timers (Askey and Sutcliffe one way street)	360.00
Beechcroft Electrical Services	LED Market Festoon Lighting Lamps	198.00
I&P Lifting Gear	12-month exam and report on ladders and scaffold tower	240.00
K. Wood	Window Cleaning Nov KW107	114.00
Fifteen Group	Telephones DD	
Tidysite Skip Services Ltd	Bin Emptying – INV 133000 w/c 13/11/23	171.87
Tidysite Skip Services Ltd	Bin Emptying – INV 133241 w/c 21/11/23	229.68
Culligan	<i>Cooler Rental – November 2023 (in credit £16.05 no payment due)</i>	11.08
Natwest	Bank Charges – Nov DD	128.72
Friends of B.R.I.C	Councillor Grant 23-34 (S Rushton)	50.00
Staffordshire Knot	Catering -	298.50
Moorland Contract Janitorial Ltd	Cleaning Supplies – INV 2770	232.75
Rebecca Dobson	Feast and Flicks – Food 22/11/23	25.00
Prism	Phone Charges	258.04
Wain Marsh Tree Services	Lime Tree Epicormic growth removal x2	100.00
Myers & Co Solicitors	Employer Assist Membership 20/11-19/12	150.00
Reliance High Tech	Lone working devices – Nov	73.14
Rode Hall Band	Remembrance Sunday 2024 – Deposit	50.00
Alison Nicklin	Lucky Dip – Christmas Light Switch-on	200.00
Louise Hargreaves	Decorate/Hair Tinsel – Christmas Light Switch-on	200.00
Dunwood Community First Responders	Christmas Light Switch on – first aiders donation	100.00
E Heap (On Tap)	Christmas light Switch on – Donation for power	75.00
Conservative Club	Christmas light Switch on – Donation for power	30.00
Churnet Sound Radio CIC	Christmas Light Switch-on Donation INV BTH01	250.00
BYCZ	BWT – Food for youth club & community cafe – INV 130.2023	400.00
Tonis Treats	Christmas Lights Switch on – pies/cakes/sandwiches INV 24	135.00

Biddulph Town Council



Nicola Preston (Rose & Crown)	Christmas Light Switch On – Donation for BM Xmas Entertainment	200.00
Tidysite Skip Services	Bin Emptying w/c 04/12/23	199.19
Rebecca Dobson	Feast and Flicks – Food 29/11/23	25.00
Jodie Hancock	Reimbursement – Christmas switch on (sweets) and DVDs for Feast & Flicks	13.20
Wayne Rogers	Travel expense – Parish Assembly leek 23/11/23	8.55
Jackie Menzies	In Kind Direct – Winter Kits & Sanitary / hygiene packs	48.77
Moorland Contract Janitorial Ltd	Cleaning Supplies – INV 2736	36.12
Tidysite Skip Services Ltd	Bin Emptying INV 133533 wc 27.11.23	171.87
Gary Smith Electrical Limited	TH – Toilet Door Mechanism Repair	312.00
PHS Group	Sanitary Waste disposal – Town Hall 13/11/23 – 15/09/24	35.18
PHS Group	Sanitary Waste disposal – Bus Hub 13/11/23 – 15/09/24	70.37
PHS Group	Sanitary Waste disposal – Visitor Centre 13/11/23 – 15/09/24	70.37
Waterplus	Visitor Centre 16/02/23 – 01/12/23	179.39
E ON next	Xmas Lights supply – 1/11/23 – 30/11/23	22.16
Tidysite Skip Services	Bin Emptying w/c 11/12/23 INV 134096	171.86
Toni's Treats	Over 50s Survey – buffet and Bereavement Group - refreshments	305.00
Sarah Haydon	December Expenses – reimbursement, travel and parking expenses	56.85
Sarah Haydon	Reimbursement – Christmas Toy Appeal	146.50

Credit Card		
GiffGaff	Mobile Phones – Dec	8.00
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Online Tank Store	60 Litre Stackable Grit Bin	74.26
Amazon	Coffee Sticks	18.12



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Amazon	Duck Tape	7.99
Amazon	Cupboard Shelf Liners	26.39
Amazon	Batteries	10.71
Amazon	Pack of 12 Blu Tack	11.99
Amazon	Cupboard Shelf Liners	32.99
Amazon	Mouse Mats	7.98
Amazon	Monitor Stand	20.84
GiffGaff	Mobile Phones – Jan	8.00
GiffGaff	Mobile Phones – Jan	8.00
GiffGaff	Mobile Phones – Jan	8.00
Barley Mow	Over 50s Survey – Town Council on tour – refreshments	274.50
Sainsburys	Feast & Flicks	

b) To **approve** supplementary accounts (to be tabled)

CONFIDENTIAL ITEMS

In accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, the Council is to determine which items, if any, should be taken with the public excluded.

77. TO RECEIVE AN UPDATE ON SHARED PROSPERITY FUNDING AND ONGOING DISCUSSIONS

78. TO CONSIDER A RESPONSE TO THE ATTACHED REDACTED COMPLAINT