

Biddulph Town Council



Wednesday 4 October 2023

Dear Councillor

You are summoned to attend a meeting of the Town Council at **6.00 pm** on **Tuesday 10 October 2023**, at which the following business will be transacted.

This meeting will take place in the Council Chamber in the Town Hall.

Any Councillor unable to attend should forward their apologies either to the Chief Officer or the Mayor.

Yours sincerely

SM Haydon
CHIEF OFFICER

A G E N D A

The Mayor to confirm that attendees will be named in the Minutes, unless otherwise instructed.

35. PUBLIC PARTICIPATION

Regular attendees:

- Staffordshire Police
- Staffordshire County Council representative(s)

36. APOLOGIES

To receive apologies and approve reasons for absence.



Biddulph Town Council
Town Hall, High Street, Biddulph, Staffordshire
Moorlands ST8 6AR
Tel: 01782 498480
e: office@biddulph-tc.gov.uk
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37. DECLARATIONS OF INTEREST

- a) To declare any Disclosable Pecuniary Interests & Dispensations
- b) To declare any Other Disclosable Interests

38. MINUTES

- a) To **approve and sign** the Minutes of the Town Council meeting held on Tuesday 12 September 2023
- b) To **receive** the Minutes from the Recreation and Amenities Committee meeting held on Tuesday 12 September 2023
- c) To **receive** the Minutes of the Planning Committee meeting held on Tuesday 19 September 2023
- d) To **receive** the Minutes of the Town and Community Committee meeting held on Tuesday 19 September 2023
- e) To **approve and sign** the Minutes of the Finance Strategy and Management Committee meeting held on Tuesday 26 September 2023

39. MAYORS COMMUNICATIONS

40. STANDING AGENDA ITEMS:

Councillors to note that these are existing standing agenda items and can be amended by resolution, if required.

- a) To **receive** an update on the management of Town Council Assets
- b) To **receive** an update on health and safety activities (inc. risk management)
- c) To **receive** an update on 'Biddulph Works Together' project.

41. TO RECEIVE AN UPDATE ON OUTSIDE BODY MEETING ATTENDED IN THE PAST MONTH (Updates only from the following meetings: Biddulph in Bloom, Moorlands Assembly, Staffordshire Parish Councils Association, Moorlands Partnership Board, Twinning Association and Fairtrade)

42. TO APPROVE A SECOND COUNCILLOR TO COMPLETE INTERNAL CONTROL MONITORING VISITS WITH COUNCILLOR HAWLEY

43. TO RECEIVE AN UPDATE ON THE REFERENDUM FOR THE NEIGHBOURHOOD PLAN AND NEIGHBOURHOOD DEVELOPMENT ORDER

Biddulph Town Council



44. ACCOUNTS & FINANCE

a) To **approve** accounts to be paid in October 2023:

Expenditure between £500 and £5000		
Prism	Software support – Sep/Oct DD	936.86
D&G Bus Ltd	No93 Bus Service - September	3507.00
SMDC	Business Rates DD - Oct	2240.00
Octopus Energy	Town Hall Electricity - September	1492.93
Octopus Energy	Visitor Centre – August – Electricity	601.99
PPL PRS	Music License – Town Hall	3583.12
R.G.S	Lengthsman work 6/8 - 17/09 and second payment for grass cutting – Biddulph Church and TBG	12690.00
N&J Services Ltd	Tree Survey at the Burial Grounds	954.00
Mazars	Audit Fee	2016.00
SMDC	Business Rates DD - Nov	2240.00
Expenditure less than £500		
Myers & Co	Employer Assist membership Sep-Oct 23	150.00
Prism	Telephone Charges – DD	245.39
Tidysite Skip Services Ltd	Bin Emptying – INV 130492 wc18/9	171.87
Tidysite Skip Services Ltd	Bin Emptying – INV 130281 wc11/9	199.19
Culligan	Cooler Rental - September	11.08
Moorland Contract Janitorial Ltd	Cleaning Supplies – INV 2569	56.16
Opus Energy	Sep-Oct Gas Town Hall DD	199.53
Business Products	September – Printing	87.27
Reliance High Tech	Lone working devices - Sep	73.14
Octopus Energy	Wharf Road – Electricity	167.93
Octopus Energy	Wharf Road – Electricity (July)	119.36
Philip Hardaker	Drawings Fee – Biddulph Seat Project	150.00
Sovereign Planned Services Ltd	Callout to LG AC system – Fault	180.00



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SMDC	H&S D.Owen 'Intro to Managing Safely'	333.00
Barry Harrison	Reimbursement – DJM Nurseries – Plants	80.00
PPL PRS	Music License – Visitor Centre	417.41
Toni's Treats	Feast/flicks 1x tray missed from invoice INV 19	20.00
Toni's Treats	Feast/Flicks 1x weeks INV 20	15.00
Tidysite Skip Services	Bin Emptying – INV130773 w/c 25/09/23	229.68
SMDC	Lease of Land – Congleton Rd	90.00
Moorland Contract Janitorial Ltd	Cleaning Supplies – INV 2576	6.18
Moorland Contract Janitorial Ltd	Cleaning Supplies – INV 2579	100.15
Moorland Contract Janitorial Ltd	Cleaning Supplies – INV 2585	36.12
Octopus Energy	Visitor Centre – September - Electricity	474.00
Tidysite Skip Services	Bin Emptying INV 131119 w/c 02/10/23	171.87
Time Assured	Annual Clock Service; TBG, Town Hall, Roaches School	350.00
Grenkeleasing	Printer Lease – Quarterly Fee	439.67
SLCC	Training – Staff (inv BK212478-1)	42.00
Your Choice Fire & Security	Fire Extinguishers at the Town Hall	390.00
Stone Town Council	Trafalgar Dinner – Mayor's Allowance	70.00

Credit Card		
GiffGaff	Mobile Phones – Sep	8.00
GiffGaff	Mobile Phones – Sep	8.00
GiffGaff	Mobile Phones – Sep	8.00
Gov.uk	Land and Property search	6.00
Toolstation	Enabler Cistern Lever	24.58
Sainsburys	Feast & No Flicks 20.09.23	28.60
Facebook	Social Media Advertising	25.00
Sainsburys	Feast & Flicks 13.09.23	31.22
Sainsburys	Emergency Food Parcel – Resident	24.39
Argos	Monitor	65.83
Trade Paint Direct	Coating for Plasterboard	86.12
Home Bargains	Carpet Cleaner Fluid – Council Chamber	1.89
Sainsburys	Feast & No Flicks 27.09.23	12.50
Sainsburys	Feast & Flicks 04.10.23	30.45

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Facebook	Social Media Advertising	24.24
Sainsburys	Emergency Food Parcel – Resident	26.90

b) To **approve** supplementary accounts (to be tabled)

CONFIDENTIAL ITEMS

In accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, the Council is to determine which items, if any, should be taken with the public excluded.

45. TO RECEIVE AN UPDATE IN RELATION TO ONGOING DISCUSSIONS REGARDING THE COMMUNITY OWNERSHIP FUND
46. TO RECEIVE AN UPDATE IN RELATION TO THE STATION ROAD FOUNTAINS, AND TO AGREE FURTHER ACTIONS
47. TO CONFIRM NEW STORAGE ARRANGEMENTS FOR TOWN COUNCIL MARKET EQUIPMENT
48. TO RECEIVE AN UPDATE FROM THE MINING LAMPS WORKING GROUPS, AND TO AGREE FURTHER ACTIONS



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