

Biddulph Town Council



MEETING: Finance Strategy and Management Committee
DATE: Tuesday 26 September 2023
TIME: 5.30pm
LOCATION: Council Chamber, Town Hall.

AGENDA

41. APOLOGIES

42. DECLARATIONS OF INTEREST

- i. Disclosable Pecuniary Interests
- ii. Other Interests

43. MINUTES

To **confirm** the Minutes of the Finance Strategy and Management Committee meeting held on 25 July 2023 (approved at the Town Council meeting on 12 September 2023)

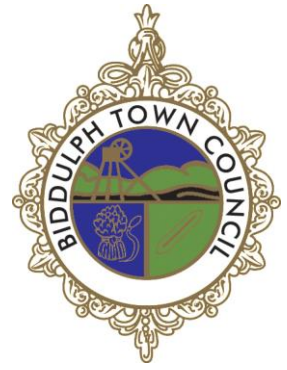
44. ACCOUNTS MATTERS

- a) To **approve** the bank reconciliations for June and July 2023- all accounts (attached).
- b) To **receive** an update on receipts and payments to-date (attached).
- c) To **receive** a verbal update on the application to Unity Bank
- d) To **approve** an internal control report completed by Councillor Hawley (attached)
- e) To **approve** the external audit report and recommendations



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45. To **confirm** that the Town Council will support the 30-year anniversary of the re-forming of the Biddulph Branch of the Royal British Legion.
46. To **consider** the future maintenance of the Mayoral chain.
Item referred from Town Council
47. To **consider** monitoring information for Biddulph Town Hall reception services (August data attached)
48. **POLICIES (attached)**
- a) To **approve** the reviewed Child and Vulnerable Adult Protection Policy
 - b) To **approve** the reviewed Disciplinary and Grievance Policy
 - c) To **approve** the reviewed Flexible Working Hours Policy
 - d) To **approve** the reviewed General Privacy Notice for Staff, Councillors and Role Holders
 - e) To **approve** the reviewed General Privacy Notice for Members of the Public
 - f) To **approve** the reviewed Partnerships Protocol
 - g) To **approve** the reviewed Publication Scheme and Guidance

STANDING AGENDA ITEMS

- 49.
- a) To **consider** disposal of any assets, in line with the Asset Management Policy and Financial Regulations
 - b) To **confirm** approved suppliers as part of the Procurement Policy



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In accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, the Council is to determine which items, if any, should be taken with the public excluded.

CONFIDENTIAL ITEMS

50. CHRISTMAS

- a) To **approve** the draft Christmas lights specification (attached)
- b) To **approve** the purchase of LED lamps to replace the current lamps in the stalls' lighting (quotation to follow)

51. UK SHARED PROSPERITY FUND

To **receive** a verbal update on UK Shared Prosperity Fund applications.
(Please note, this item will only be necessary if there is new information to discuss)

52. GLASSES AND EYE TESTS

To **confirm** an approach to the provision of glasses and eye tests for staff.

53. MINER'S LAMPS

To **agree** an approach to tackling the miner's lamps from the St John's Road roundabout (budget estimate attached).

51. QUOTATIONS (to be tabled)

- a) To **confirm** a quotation for tree management at Moorlands Road allotment.
- b) To **confirm** a quotation for the repair of air conditioning at the Town Hall.
- c) To **approve** quotations for promotional items.
- d) To **approve** a quotation for repair of flooring at the back of the Town Hall.
- e) To **agree** an approach to re-covering chairs in the Town Hall annexe.

SM Haydon
Chief Officer/ Responsible Financial Officer

copy to the Mayor, the Deputy Mayor, Councillor Brady, Hart, Hawley, Holdsworth, Hopkins, Jackson, Jones, Lawton, Rogers, Salt, Smith, Wood



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