

Biddulph Town Council



Wednesday 5 July 2023

Dear Councillor

You are summoned to attend a meeting of the Town Council at **6.00 pm** on **Tuesday 11 July 2023**, at which the following business will be transacted.

This meeting will take place in the Council Chamber in the Town Hall.

Any Councillor unable to attend should forward their apologies either to the Chief Officer or the Mayor.

Yours sincerely

SM Haydon
CHIEF OFFICER

A G E N D A

The Mayor to confirm that attendees will be named in the Minutes, unless otherwise instructed.

11. PUBLIC PARTICIPATION

To receive a presentation from John Robinson (Town Crier)

Regular attendees:

- Staffordshire Police
- Staffordshire County Council representative(s)

12. APOLOGIES

To receive apologies and approve reasons for absence.



Biddulph Town Council
Town Hall, High Street, Biddulph,
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13. DECLARATIONS OF INTEREST

- a) To declare any Disclosable Pecuniary Interests & Dispensations
- b) To declare any Other Disclosable Interests

14. MINUTES

- a) To **approve and sign** the Minutes of the Town Council meeting held on Tuesday 13 June 2023
- b) To **receive** the Minutes from the Recreation and Amenities Committee meeting held on Tuesday 13 June 2023
- c) To **receive** the Minutes of the Planning Committee meeting held on Tuesday 20 June 2023
- d) To **receive** the Minutes of the Town and Community Committee meeting held on Tuesday 20 June 2023
- e) To **approve and sign** the Minutes of the Finance Strategy and Management Committee meeting held on 27 June 2023

15. MAYORS COMMUNICATIONS, including presentation of gifts from Fusignano students

16. STANDING AGENDA ITEMS:

Councillors to note that these are existing standing agenda items and can be amended by resolution, if required.

- a) To **receive** an update on the management of Town Council Assets
- b) To **receive** an update on health and safety activities (inc. risk management)
- c) To **receive** an update on 'Biddulph Works Together' project.

17. TO RECEIVE AN UPDATE ON OUTSIDE BODY MEETING ATTENDED IN THE PAST MONTH (Updates only from the following meetings: Biddulph in Bloom, Moorlands Assembly, Staffordshire Parish Councils Association, Moorlands Partnership Board, Twinning Association and Fairtrade)

18. TO CONSIDER HOSTING A GROUP OF STAFFORDSHIRE MOORLANDS CLERKS AT THE TOWN HALL, TO SHARE GOOD PRACTICE

Biddulph Town Council



19. ACCOUNTS & FINANCE

a) To **approve** accounts to be paid in July 2023:

Expenditure between £500 and £5000		
Salaries	July	
Staffordshire Pension Fund	Pensions	
HMRC	HMRC	
Garden Plus	Burial ground resurfacing work – Final invoice	7600.00
Octopus Energy	Town Hall Electricity	1335.83
Opus Energy	March – Apr Gas Town Hall DD	2719.98
Moorland Contract Cleaning	INV ---- Visitor Centre Cleaning	1366.39
Moorland Contract Cleaning	INV ----- Wharf Road Cleaning	1524.85
Prism	Software support – June/July DD	932.06
D&G Bus Ltd	No93 Bus Service - June	
Water Plus	Water supply – Town Hall	
SMDC	Business Rates DD	2240.00
R.G.S	Lengthsman Work Apr- Jul	4380.00
Expenditure less than £500		
Reliance High Tech	Lone Worker devices – JUNE	73.14
Business Products	Printing - June	132.01
Myers & Co	Employer Assist membership June-July 23	
Fifteen Group	Telephones	
CASH	Volunteer Expenses July (£--), Petty Cash (£--)	
Prism	Telephone Charges – Apr Inv 2414 DD	238.77
Prism	Telephone Charges – Contract Charge	247.06
K. Wood	Window Cleaning June	114.00
Standard Life	Voluntary Pension Payment	
Information Commissioner	Data Protection Fees	40.00
SMDC	Premises License	70.00
C J Skelhorne Jewellers	Ex Mayors Badge – new bar and	103.80



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	engraved	
SMDC	Lease of land – Congleton Road	90.00
OPUS Energy	Gas – Town Hall – May/June	356.03
E-On	electricity – Town hall	183.02
Tidysite Skip Services Ltd	Bin Emptying w/c 12/6/23 inv 126634	171.86
Moorland Contract Janitorial	Cleaning Supplies inv 2356	17.52
Culligan	Cooler Rental	11.08
Tidysite Skip Services Ltd	Bin Emptying INV 126939	171.86
Tidysite Skip Services Ltd	Bin Emptying INV 127221	171.86
TEAM (Energy Auditing Agency Ltd)	Energy Services – Display Certificate	211.20
Jodie Hancock	Reimbursement – Candles for Trefoil	30.00
Opus Energy	June – July Gas Town Hall DD	148.12
Applied Logo Services Ltd	Green Work Tops x3	32.22
Moorland Contract Janitorial	Cleaning Supplies	300.99
Tidysite Skip Services Ltd	Bin Emptying INV 127493	202.35
Octopus Energy	Wharf Road – June – Electricity	123.01
Octopus Energy	Visitor Centre – June – Electricity	520.03
<i>Octopus Energy</i>	<i>To Note CREDIT : Visitor Centre – May – Electricity</i>	<i>-540.52</i>

Credit Card		
GiffGaff	Mobile Phones - July	8.00
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GiffGaff	Mobile Phones - July	8.00
The Engraving Shop	5x Brass Plaques (Mayor Photos)	62.25
Amazon	Large – Galvanised Dustbin	39.99
Sainsburys	Feast&Flicks refreshments 14/6	11.10
Argos	Laptop – Chromebook – Councillors use	219.99
Microsoft	Microsoft 365 – Councillors use	70.56
Sainsburys	Feast&Flicks refreshments 21/6	21.20
NALC	Event INV 7039590869	39.22
NALC	Event INV 7039581379	39.22
Sainsburys	Feast&Flicks 5/7	10.10
Sainsburys	Feast&Flicks 28/6	37.05
Facebook	Advertising	40.00
Sainsburys	Snacks for Fusignano Children	5.00
Sainsburys	Advertising	2.36

Biddulph Town Council



Sainsburys	Emergency Food parcel – resident	17.90
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- b) To **approve** supplementary accounts (to be tabled)
- c) To **approve** grant allocations for 2023-24, subject (in some cases) to additional verification.
- d)

Name of Group	Allocation
1st Biddulph Moor 'Saracens' Scout Group	1000.00
1st Biddulph Rainbows	500.00
1st Biddulph Moor Rainbows and Brownies	450.00
2151 (Biddulph) Squadron Air Training Corps	1000.00
Biddulph Community Wellbeing Group	250.00
Biddulph District Guides	400.00
Biddulph Festival Committee	3000.00
Biddulph in Bloom	25000.00
Biddulph Ladies Afternoon Club	300.00
Biddulph Methodist Church	600.00
Biddulph Moor Evergreens Club	500.00
Biddulph Trefoil Guild	200.00
Biddulph Twinning Association	250.00
Biddulph Yarnbarms	500.00



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Biddulph Youth and Community Zone	2000.00
Brown Lees and District Community Association	500.00
Christ Church Biddulph Moor	1500.00
Citizens Advice Staffordshire North & SOT	15000.00
Douglas Macmillan Hospice	1000.00
Thrive Youth - Life Stream Church	1000.00
G.E.M's – Crafty Coffee Morning (Life Stream Church)	
Life Stream Church – 'Children's Work'	
Knypersley Bowling Club	1000.00
Knypersley Cricket Club	500.00
Moorlands Voluntary and Community Transport	1000.00
New Road Methodist Church Biddulph Moor	500.00
The Green Tree House	9750.00
The Probus Club of Biddulph and District	300.00
Social Connective CIC	1000.00
Lifeline	2000.00

CONFIDENTIAL ITEMS

In accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, the Council is to determine which items, if any, should be taken with the public excluded.

- 20.** To **approve** that formal discussions can commence in relation to a proposed Community Ownership Fund project.