

# Biddulph Town Council



Wednesday 8 March 2023

Dear Councillor

You are summoned to attend a meeting of the Town Council at **6.00 pm** on **Tuesday 14 March 2023**, at which the following business will be transacted.

This meeting will take place in the Council Chamber in the Town Hall.

Any Councillor unable to attend should forward their apologies either to the Chief Officer or the Mayor.

Yours sincerely

SM Haydon  
CHIEF OFFICER

## A G E N D A

**The Mayor to confirm that attendees will be named in the Minutes, unless otherwise instructed.**

### 76. PUBLIC PARTICIPATION

Regular attendees:

- Staffordshire Police
- Staffordshire County Council representative(s)

### 77. APOLOGIES

To receive apologies and approve reasons for absence.



**Biddulph Town Council**  
Town Hall, High Street, Biddulph,  
Staffordshire Moorlands ST8 6AR  
Tel: 01782 498480  
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**78. DECLARATIONS OF INTEREST**

- a) To declare any Disclosable Pecuniary Interests & Dispensations
- b) To declare any Other Disclosable Interests

**79. MINUTES**

- a) To **approve and sign** the Minutes of the Meeting of the Town Council held on Tuesday 14 February 2023
- b) To **receive** the Minutes of the Recreation and Amenities Committee meeting held on Tuesday 14 February 2023
- c) To **receive** the Minutes of the Planning Committee meeting held on Tuesday 21 February 2023
- d) To **receive** the Minutes of the Town and Community Committee meeting held on Tuesday 21 February 2023

**80. MAYORS COMMUNICATIONS**

**81. STANDING AGENDA ITEMS:**

- a) To **receive** an update on the Town Council’s covid pandemic response
- b) To **receive** an update on the management of Biddulph Town Hall
- c) To **receive** an update on health and safety, including the outcome of an audit completed on 2 March 2023
- d) To **receive** an update on ‘Biddulph Works Together’ project and to **confirm** an additional budget of £3000 until June 2023.

**82.** To **confirm** that there will be a Town Council photograph following the April Town Council meeting, and an opportunity for goodbyes.

**83. ACCOUNTS & FINANCE**

- a) To **receive** an update on grants allocated during 2022-23 (document to be tabled)
- b) To **approve** accounts to be paid in March 2023:

<b>Expenditure between £500 and £5000</b>		
BP Architecture	Town hall frontage Architect Costs	3318.00
Opus Energy	03 Feb – 02 March Gas Town Hall DD	2458.80
D&G Bus Ltd	No 93 February Bus Services	3076.00

# Biddulph Town Council



Moorland Contract Cleaning	INV 8984 Visitor Centre Cleaning	1251.44
Moorland Contract Cleaning	INV 8983 Wharf Road Cleaning	1395.54
Staffordshire Moorlands District Council	Business Rates 01.02.23 – DD	2027.00
Staffordshire Moorlands District Council	Business Rates 01.03.23 – DD	2027.00
<b>Expenditure less than £500</b>		
Waterplus	Town Hall Supply - Period 01/12/21-01/02/22 (awaiting bill reissue to correct name)	456.18
Waterplus	Town Hall Supply - Period 01/02/22-01/03/22 (awaiting bill reissue to correct name)	205.65
Starboard Systems Ltd (Scribe)	Year End Health Check	82.80
Tidysite Skip Services	Bin Emptying INV 122322	181.08
Tidysite Skip Services	Bin Emptying INV 122578	156.24
Waterplus	WBG Supply - INV01210327	97.26
Lymers	Wharf Road Toilet Shutter repair	25.40
Moorland Contract Janitorial	Cleaning Supplies	1.20
Moorland Contract Janitorial	Cleaning Supplies INV 1629	225.03
Reliance High Tech	Lone Working Devices - Feb	73.14
Business Products	Printing February	90.82
David.B Limited	Quantity Surveyor Costs – Town Hall Frontage	320.00
English Martyrs Church	Biddulph Works Together	150.00
Scottish Power	Electricity – Station Rd	50.36
SPCA	Councillor training -awaiting invoice	60.00
Ignite Facilities	Gas Tightness Test Fee	144.00
K.Wood	Window Cleaning FEB	114.00
Waterlogic	WaterCooler Rental	11.08
Staffordshire Moorlands District Council	D Own Health and Safety Inspection	208.62



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Julie Moore	Refreshments 2xFeastnFlicks, 1xDementia 1x Bereavement Groups	115.00
Octopus Energy	Wharf Road – Energy Bill	127.60
Octopus Energy	Visitor Centre – Energy Bill	438.52
Hanley Print Services	Inv 13816 Poster Printing	30.00
BYCZ	Cllr Grant Scheme - RUSHTON	100.00
Christ Church	Cllr Grant Scheme - GARVEY	250.00
Biddulph Moor Playgroup	Cllr Grant Scheme - HAWLEY	75.00
Biddulph Community Wellbeing Group	Cllr Grant Scheme - LAWTON	50.00
Brown Lees Community and District Association	Cllr Grant Scheme - SWIFT	250.00
Natwest	Bank Charges	45.89
Waterplus	Burial Ground Water supply 03 Feb – 03 Mar	17.76
Margaret Warman	Eye Test - Reimbursement	25.00
Margaret Warman	Feast and Flicks Refreshments - Reimbursement	17.90
Myers&Co	EmployerAssist Membership - Feb	150.00
Tidysite Skip Services	Bin Emptying INV 122862	183.96

<b>Credit Card</b>		
Nisbets	Chopping Boards	44.39
Health and Care	Emergency Evacuation Sledge	120.88
Nisbets	Folding Rectangular Table <i>(to be reclaimed from SMDC Market Grant)</i>	575.95
Amazon	Display Stand for Leaflets/Brochures	17.87
Clerks and Council Direct	Local Councils Update Subscription – check not already approved	80.00
Canva	Design Software Annual Subscription	99.99
Amazon	Wheeled Storage Desk – laptop Stand	99.98
Amazon	Magnetic Frame Internal Signage	17.51
Amazon	Cable Ties	12.86
Amazon	Window Privacy Film	8.99
Amazon	Leaflet/Brochure display storage	25.02
Vital Skills	Office Staff Training	48.00
Displaysense	Pavement Sign / Counter Top Display	293.63
Utilia Energy	Gas Emergency Top Up - Resident	20.00

# Biddulph Town Council



Utilia Energy	Electricity Emergency Top Up - Resident	20.00
XL Displays	Mobile Whiteboard/Pinboard Combi	469.20

c) To **approve** supplementary accounts (to be tabled)

## CONFIDENTIAL ITEMS

*In accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, the Council is to determine which items, if any, should be taken with the public excluded.*

84. To **confirm** a provider for the 93 bus service, following a tender process completed by Staffordshire County Council
85. To **agree** that the reduced fare rate for the 93 bus, offered as part of the Biddulph Works Together project, will be continued for a further three months
86. To **confirm** that the Town Council will submit a planning application for the development of the Town Hall frontage, following consultation with key partners
87. To **agree** a Town Council position with regard to the Support Staffordshire Officer.



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