

Biddulph Town Council



Wednesday 2 November 2022

Dear Councillor

You are summoned to attend a meeting of the Town Council at **6.00 pm** on **Tuesday 8 November 2022**, at which the following business will be transacted.

This meeting will take place in the Council Chamber in the Town Hall.

Any Councillor unable to attend should forward their apologies either to the Chief Officer or the Mayor.

Yours sincerely

SM Haydon
CHIEF OFFICER

A G E N D A

The Mayor to confirm that attendees will be named in the Minutes, unless otherwise instructed.

46. PUBLIC PARTICIPATION

Regular attendees:

- Staffordshire Police
- Staffordshire County Council representative(s)

47. APOLOGIES

To receive apologies and approve reasons for absence.



Biddulph Town Council
Town Hall, High Street, Biddulph,
Staffordshire Moorlands ST8 6AR
Tel: 01782 498480
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www.biddulph.co.uk

48. DECLARATIONS OF INTEREST

- a) To declare any Disclosable Pecuniary Interests & Dispensations
- b) To declare any Other Disclosable Interests

49. MINUTES

- a) To **approve and sign** the Minutes of the Meeting of the Town Council held on Tuesday 11 October 2022
- b) To **receive** the Minutes of the Recreation and Amenities Committee meeting held on Tuesday 11 October 2022
- c) To **receive** the Minutes of the Planning Committee meeting held on 18 October 2022
- d) To **receive** the Minutes of the Town and Community Committee meeting held on 18 October 2022

50. MAYORS COMMUNICATIONS

51. STANDING AGENDA ITEMS:

- a) To **receive** an update on the Town Council's covid pandemic response
- b) To **receive** an update on the management of Biddulph Town Hall
- c) To **receive** an update on health and safety
- d) To **receive** an update on 'Biddulph Works Together' project, including a proposal to create a contingency fund for emergency purchases.

52. TO APPROVE THE CO-OPTION OF A COUNCILLOR FOR THE WEST WARD

Please note, the application has been sent separately.

The process is:

- The candidate will be asked to make a brief, verbal presentation to Council in support of their application; this will not exceed three minutes.
- Members may ask questions, but there will be no discussion about the presentation.
- Following the presentation by the candidate, the Mayor will call for nominations, which should be duly proposed and seconded.
- A vote will be taken.
- New Councillor (if approved) to sign the Declaration of Office.
Further detail is included within the Co-Option Policy.

Biddulph Town Council



53. TO APPROVE THE NATIONAL JOINT COUNCIL (NJC) REVISED PAY OFFER, EFFECTIVE FROM APRIL 2022 (RATES ATTACHED)

54. ACCOUNTS AND FINANCE

a) To approve accounts for payment in November 2022:

Expenditure between £500 and £5000		
English Martyrs	Biddulph Works Together	750.00
Biddulph Youth and Community Zone	Biddulph Works Together	1200.00
Biddulph Methodist Church and Victoria Centre	Biddulph Works Together	600.00
Oasis Community Church	Biddulph Works Together	840.00
Staffordshire Moorlands District Council	Business Rates 01.12.22 – DD	2027.00
Cloudy IT	50% of Council Chamber IT	4149.00
Moorlec	Sockets and lights- Mayor's parlour	561.60
Prism	IT Services	801.56
Expenditure less than £500		
Moorlec	Call-out, Town Hall lighting fault	216.00
Suzanne Williams	KH Town Councillor Grant	250.00
Julie Hancock	Craft at Twilight Market	200.00
St Lawrence's Church	Biddulph Works Together	455.98
SLCC	Training courses	432.00
Barry Harrison	Burial Ground planting	144.00
Jim Davies	Tree Planting pegs	118.80
Derbyshire County Council	Fire Extinguisher Service	207.25
Standard Life	Additional Voluntary Contribution	100.00
Moorland Contract Janitorial Ltd	Cleaning Supplies	385.68
Fifteen Group – DD	2 x Mobile Phones & Town Hall Wifi	109.44
E-on	Electricity – Town Hall	52.59
Myers & Co	Employer Assist	150.00



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Business Products	Photocopying	109.05
Tidysite Skip Services Ltd	Bin Emptying (Inv 117831)	156.24
Tidysite Skip Services Ltd	Bin Emptying (Inv 118094)	156.24
Tidysite Skip Services Ltd	Bin Emptying (Inv 118326)	156.24
C J Skelhorne Jewellers	Case for Mayors Chain	161.38
Staffordshire Moorlands District Council	Professional Health & Safety Support	127.92
Reliance High Tech	Lone Working Devices	73.14
Waterlogic	Water Coolers	9.64
Business Products	A3 Paper & C5 Envelopes	133.01
Prism	Telephones - DD	189.96
Prism	IT Equipment (for New Starters)	568.25
Ignite Facilities Ltd	Call-out to Investigate Boiler Fault	150.00
Jim Garvey	Mayoral Expenses	170.05
Brian Carter	Volunteer Expenses	80.00
Katelyn Ball	Volunteer Expenses	80.00

b) To approve supplementary accounts (to be tabled)

CONFIDENTIAL ITEMS

In accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, the Council is to determine which items, if any, should be taken with the public excluded.

- 55. TO APPROVE A CONTRACTOR TO COMPLETE WORK AT THE TOWN BURIAL GROUND (SPECIFICATION ATTACHED)**
- 56. TO APPROVE THE INSTRUCTION OF A QUANTITY SURVEYOR TO PROVIDE A BUDGET COST FOR THE TOWN HALL FRONTAGE DEVELOPMENT**