

Biddulph Town Council



MEETING: Finance Strategy and Management Committee
DATE: Tuesday 22 November 2022
TIME: 6pm
LOCATION: Council Chamber, Town Hall.

AGENDA

59. APOLOGIES

60. DECLARATIONS OF INTEREST

- i. Disclosable Pecuniary Interests
- ii. Other Interests

61. MINUTES

- a) To **confirm** the Minutes of the Finance Strategy and Management Committee meeting held on 27 September 2022 (approved at the Town Council meeting on 11 October 2022)
- b) To **receive** the Notes of the Asset Management Working Group meeting held on 4 October 2022.

62. POLICIES

- a) To **reaffirm approval** of the attached Pensions Discretions document, created in 2019.
- b) To **approve** the reviewed Volunteer Policy (attached)
- c) To **confirm** that the Financial Transactions Policy (attached) will be archived as no longer relevant following a change of IT package; this has been replaced with revised work instructions.

63. TO RECEIVE AN UPDATE ON THE 'BIDDULPH WORKS TOGETHER' PROJECT AND TO APPROVE ADDITIONAL COSTS ASSOCIATED WITH THIS (DOCUMENT TO FOLLOW)



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64. TO CONSIDER THE ATTACHED ROOM HIRE QUESTIONNAIRE IN RELATION TO TOWN HALL USERS
65. TO RECEIVE THE ATTACHED MONITORING INFORMATION IN RELATION TO THE TOWN HALL RECEPTION USAGE
66. TO RECEIVE A REVIEW OF THE MAYORAL YEAR 2021-22 (DOCUMENT TO BE TABLED)
67. TO APPROVE THAT THE TOWN COUNCIL BECOMES A COMMUNITY HELP POINT (INFORMATION SHARING AGREEMENT ATTACHED)
68. **FINANCIAL REPORTS (attached)**
 - a) To **receive** electricity readings for the Town Hall, taken throughout October 2022
 - b) To **receive** bank reconciliations for September and October 2022
 - c) To **receive** a receipts and payments summary report including variances, as at 16 November 2022.

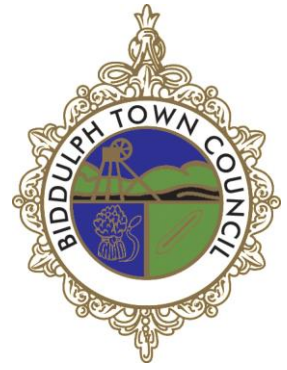
STANDING AGENDA ITEMS

69.
 - a) To **consider** disposal of any assets, in line with the Asset Management Policy and Financial Regulations
 - b) To **confirm** approved suppliers as part of the Procurement Policy



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In accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, the Council is to determine which items, if any, should be taken with the public excluded.

CONFIDENTIAL ITEMS

70. QUOTATIONS (to be tabled)

- a) To **approve** costs in relation to signage outside the Town Hall
- b) To **approve** the use of a grant from Staffordshire County Council for 'thermo cards'
- c) To **approve** market spend and a request for Staffordshire Moorlands District Council funding.
- d) To **approve** costs in relation to the main hall lighting
- e) To **approve** costs in relation to hall floor repairs
- f) To **approve** heating improvements at the Visitor Centre

71. TO CONSIDER THE SUPPORT STAFFORDSHIRE COMMUNITY OFFICER ROLE IN 2023-24

72. TO RECEIVE AN UPDATE ON THE BIDDULPH IN BLOOM CONSTITUTION

73. TO NOTE THAT A FREEDOM OF INFORMATION REQUEST HAS BEEN RECEIVED IN RELATION TO HEATING THE TOWN COUNCIL OFFICES

74. TO CONSIDER A RESPONSE IN RELATION TO THE MANAGEMENT AGREEMENT ASSOCIATED WITH THE TOWN HALL

SM Haydon
Chief Officer/ Responsible Financial Officer

copy to: the Mayor, the Deputy Mayor, Councillor Brady, Davies, Hall, Harper, Hart, Hawley, Jackson, Jones, McLoughlin, Rogers, Salt, Yates



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