

# Biddulph Town Council



Wednesday 5 October 2022

Dear Councillor

You are summoned to attend a meeting of the Town Council at **6.00 pm** on **Tuesday 11 October 2022**, at which the following business will be transacted.

This meeting will take place in the Council Chamber in the Town Hall.

Any Councillor unable to attend should forward their apologies either to the Chief Officer or the Mayor.

Yours sincerely

SM Haydon  
CHIEF OFFICER

## A G E N D A

**The Mayor to confirm that attendees will be named in the Minutes, unless otherwise instructed.**

### 34. PUBLIC PARTICIPATION

- Green Tree House to provide an update on current activities.

Regular attendees:

- Staffordshire Police
- Staffordshire County Council representative(s)



**Biddulph Town Council**  
Town Hall, High Street, Biddulph,  
Staffordshire Moorlands ST8 6AR  
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[www.biddulph.co.uk](http://www.biddulph.co.uk)

### **35. APOLOGIES**

To receive apologies and approve reasons for absence.

### **36. DECLARATIONS OF INTEREST**

- a) To declare any Disclosable Pecuniary Interests & Dispensations
- b) To declare any Other Disclosable Interests

### **37. MINUTES**

- a) To **approve and sign** the Minutes of the Meeting of the Town Council held on Tuesday 27 September 2022
- b) To **approve and sign** the Minutes of the Finance Strategy and Management Committee meeting held on Tuesday 27 September 2022

### **38. MAYORS COMMUNICATIONS**

### **39. STANDING AGENDA ITEMS:**

- a) To **receive** an update on the Town Council's covid pandemic response
- b) To **receive** an update on the management of Biddulph Town Hall
- c) To **receive** an update on health and safety

### **40. TO SIGN THE CIVILITY AND RESPECT PLEDGE**

Throughout the sector, there are growing concerns about the impact bullying, harassment, and intimidation are having on local (parish and town) councils, councillors, clerks and council staff and the resulting effectiveness of local councils.

The National Association of Local Councils (NALC), One Voice Wales, the Society of Local Council Clerks (SLCC) and county associations have responded to this by setting up a Civility and Respect Working Group to oversee the Civility and Respect Project.

The pledge is easy for councils to sign up for and it will enable councils to demonstrate that they are committed to standing up to poor behaviour across our sector and to driving through positive changes which support civil and respectful conduct.

# Biddulph Town Council



By signing the Pledge, Biddulph Town Council agrees that the council will treat councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles and that it:

- Has put in place a training programme for councillors and staff
- Has signed up to the Code of Conduct for councillors
- Has good governance arrangements in place including staff contracts and a dignity at work policy
- Will seek professional help at the early stages should civility and respect issues arise
- Will commit to calling out bullying and harassment if and when it happens
- Will continue to learn from best practices in the sector and aspire to be a role model/champion council through for example the Local Council Award Scheme
- Supports the continued lobbying for change in legislation to support the Civility and Respect Pledge including sanctions for elected members where appropriate

**41. TO APPROVE THAT A PERMANENT CONTRACT WILL BE OFFERED TO THE PART-TIME CARETAKER, FOLLOWING A SUCCESSFUL 12-MONTH PERIOD**

**42. ITEM REQUESTED BY COUNCILLOR YATES**

To **approve** that the Town Council seeks clarification from Staffordshire Moorlands District Council in relation to the Wharf Road masterplan and the Tunstall Road site, which are 'on hold'.

**43. TOURISM STRATEGY**

To **confirm** that all Councillors are invited to attend a meeting about the Staffordshire Moorlands District Council Tourism Strategy on Friday 14 October, 10-12pm at Biddulph Town Hall.

**44. ITEM REQUESTED BY COUNCILLOR GARVEY**

To **consider** future monitoring of the 'Biddulph Works Together' project. Proposals include adding an additional standing item to the Town Council agenda and the addition of a Town Council meeting in December.



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## 45. ACCOUNTS AND FINANCE

### a) To approve accounts paid in October 2022:

<b>Expenditure between £500 and £5000</b>		
Staffordshire Moorlands	Business Rates 01.10.22 – DD	2,027.00
D&G Bus Ltd	93 Bus Service	3,229.80
Opus Energy	Gas – Town Hall – DD	596.88
Tidysite Skip Services Ltd	Bin Emptying	521.28
Prism Business Developments	2 phones & additional network points	1,107.56
Prism Business Developments	2 laptops for Admin & Finance Officers	2,457.98
<b>Expenditure less than £500</b>		
Octopus Energy	Electricity – Bus Hub - DD	165.61
Heads (Congleton) Ltd	Advertising	255.84
Jodie Hancock	Reimburse re Brown Bags (Energy Day)	27.00
Moorland Contract Janitorial Ltd	Cleaning Supplies	66.77
Business Products	Photocopying – September	122.40

<b>Credit Card</b>		
National Trust	Mayors Gift for Fusignano Visit	27.00
Facebook	Advertising	28.00
Amazon	Dementia Cinema DVD	4.99
Amazon	Laminating Pouches	17.24
Amazon	Sum Up Card Reader – for Mayors Charity Account	149.98
Amazon	A4 Display Book – for Cllr Hilda Sheldon’s condolence pages/letters	7.31
Flying Colours Flagmakers	Union Flags	255.54
Gopak Ltd	Tables (approved at TC 27.09.22)	706.09
Flag and Bunting Store	High Street Bunting (for King Charles III’s Coronation)	1,128.90
Foxtail Florist	Flowers for Queen Elizabeth II’s Condolence Table	40.00
Argos	Printer Cartridge (for Sharon)	11.99
Amazon	Stationery – Card	6.03
Nisbets	Airpot	68.61
Sainsburys	Refreshments – Special Commemoration Service for Queen	16.60

# Biddulph Town Council



	Elizabeth II	
Amazon	Stationery	15.98
PHS Group	Sanitary Disposal	524.16
Etsy	Bee bombs – re Energy Day	153.75
Amazon	Stationery	21.00
Giff Gaff	Mobile phones	8.00
Giff Gaff	Mobile phones	8.00
Giff Gaff	Mobile phones	8.00
Giff Gaff	Mobile phones	8.00
<b>TOTAL</b>		<b>3,215.17</b>

## b) To approve supplementary accounts (to be tabled)



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