

Biddulph Town Council



MEETING: Finance Strategy and Management Committee
DATE: Tuesday 26 July 2022
TIME: 5.30pm
LOCATION: Council Chamber, Town Hall.

AGENDA

28. APOLOGIES

29. DECLARATIONS OF INTEREST

- i. Disclosable Pecuniary Interests
- ii. Other Interests

30. MINUTES

- a) To **confirm** the Minutes of the Finance Strategy and Management Committee meeting held on 28 June 2022 (approved at the Town Council meeting on 12 July 2022)
- b) To **receive** the Notes of the Emergency Plan Working Group meeting held on 7 July 2022

31. POLICIES

- a) To **approve** the revised Civic Allowance Policy (attached)
- b) To **approve** the reviewed Procurement and Approved Suppliers Policy (attached)

32. ITEM REFERRED FROM TOWN AND COMMUNITY COMMITTEE: FUNDING FOR A TOWN CAFÉ SCHEME

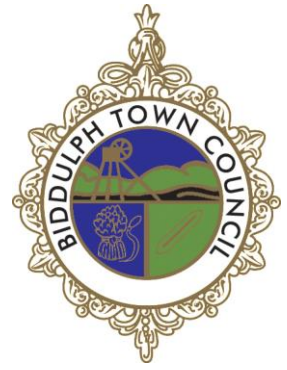
33. TO CONFIRM THAT EXTERNAL AUDIT PAPERWORK HAS BEEN COMPLETED AND THE PERIOD OF THE EXERCISE OF PUBLIC RIGHTS COMMENCED ON 30 JUNE 2022 UNTIL 10 AUGUST 2022



Biddulph Town Council
Town Hall, High Street, Biddulph, Staffordshire Moorlands ST8 6AR

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34. BANKING REPORTS

- a) To **receive** a budget monitoring report for April to June 2022 (attached)
- b) To **receive** bank reconciliations for April and May 2022 (attached)

STANDING AGENDA ITEMS

35.

- a) To **consider** disposal of any assets, in line with the Asset Management Policy and Financial Regulations
- b) To **confirm** approved suppliers as part of the Procurement Policy

In accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, the Council is to determine which items, if any, should be taken with the public excluded.

CONFIDENTIAL ITEMS

36. QUOTATIONS (to be tabled)

- a) To **approve** quotations to support significant civic events:
 - i. Town Centre bunting
 - ii. A new Town Hall Flag
 - iii. A new Town Hall Flag Pole
- b) To **approve** an IT solution to allow Council Chamber meetings to be broadcast online and for remote access to be possible.
- c) To **approve** the purchase/ installation of new IT:
 - i. Two new phones for new staff members
 - ii. Network point installation in Room 1 (first floor) and Room 2 (ground floor)
- d) To **approve** the purchase of Classic Vehicle Show merchandise:
 - i. T- shirts
 - ii. Keyrings
- e) To **approve** a quotation for the 2023 calendar



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f) To **approve** quotations for the printing of Albert Memorial and Jubilee Souvenir Booklets

37. TO CONFIRM THE DISTRICT COUNCIL PROCESS FOR THE COUNCILLOR VACANCY

38. TO RECEIVE A VERBAL UPDATE ON THE MINING LANTERNS

39. TO CONSIDER COMPLIANCE AND MAINTENANCE ACTIVITY ACROSS THE TOWN COUNCIL ASSETS

40. TO CONSIDER THE PROPOSAL IN RELATION TO FREE TRAVEL ON THE 93 BUS

SM Haydon
Chief Officer/ Responsible Financial Officer

copy to: the Mayor, the Deputy Mayor, Councillor Brady, Davies, Hall, Harper, Hart, Hawley, Jackson, Jones, McLoughlin, Rogers, Salt, Yates



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