

Biddulph Town Council



Wednesday 6 April 2022

Dear Councillor

You are summoned to attend a meeting of the Town Council at **6.00 pm** on **Tuesday 12 April 2022**, at which the following business will be transacted.

This meeting will take place in the Council Chamber in the Town Hall.

Any Councillor unable to attend should forward their apologies either to the Chief Officer or the Mayor.

Yours sincerely

SM Haydon
CHIEF OFFICER

A G E N D A

84. PUBLIC PARTICIPATION

- *Staffordshire Police*
- *Staffordshire County Council representative(s)*

The Mayor to confirm that attendees will be named in the Minutes, unless otherwise instructed.



85. APOLOGIES

To receive apologies and approve reasons for absence.

86. DECLARATIONS OF INTEREST

- a) To declare any Disclosable Pecuniary Interests & Dispensations
- b) To declare any Other Disclosable Interests

87. MINUTES

- a) To **approve and sign** the Minutes of the meeting of the Town Council held on 8 March 2022
- b) To **receive** the Minutes of the meeting of the Recreation and Amenities Committee held on 8 March 2022
- c) To **receive** the Minutes of the Planning Committee meeting held on 15 March 2022
- d) To **receive** the Minutes of the meeting of the Town and Community Committee held on 15 March 2022
- e) To **approve and sign** the Minutes of the Finance Strategy and Management Committee meeting held on 22 March 2022

88. MAYORS COMMUNICATIONS

89. STANDING AGENDA ITEMS:

- a) To **receive** an update on the Town Council's covid pandemic response
- b) To **receive** an update on the management of Biddulph Town Hall
- c) To **receive** an update on health and safety

90. ITEM REQUESTED BY COUNCILLOR JACKSON: TO CONSIDER ACCESS TO GP SURGERIES IN THE TOWN

91. TO RECEIVE AND APPROVE RECOMMENDATIONS FROM THE MINING MEMORIAL WORKING GROUP:

The focus of the Working Group meeting on 15 March 2022 was to consider a memorial at Station Road (incorporating consideration of the mining wheel) and to understand the processes in place to restore the lanterns that had been removed from St John's Road.

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The Working Group wish to make the following recommendations to Town Council:

- a) The mining wheel should be retained outside the Town Hall. This should form part of a wider memorial to mining within the town. The area should be re-designed to incorporate sponsored bricks, appropriate lighting, an interpretation panel and more seating, giving a space for reflection.
- b) The Town Council should develop a specification for the refurbishment of the lanterns that have been removed from St John's Road and seek costings from three companies. The aspiration is to return these to the roundabout. The Town Council will confirm to Staffordshire Moorlands District Council that we are working up a proposal.
- c) The area at Station Road should be a memorial to other industries within the town. Councillors are invited to submit their suggestions. In the meantime, the empty circle will be planted with suitable bedding/ shrubs.

92. TO CONSIDER DEVELOPING A RELATIONSHIP WITH A SIMILAR SIZED POLISH TOWN TO SUPPORT THEIR WORK WITH UKRAINIAN REFUGEES- THE CHIEF OFFICER AND MAYOR TO PROVIDE A SHORT BRIEFING

93. TO APPROVE A NEW PROVIDER FOR THE GROUNDS MAINTENANCE WORK AT THE BURIAL GROUNDS (THREE SITES)- INFORMATION TO BE TABLED

94. ACCOUNTS AND FINANCE

- a) To approve the following accounts for April 2022

Expenditure between £500 and £5000

D&G 93 Bus, March 2022	£3537.40
Starboard Systems Ltd Scrib Set up and Annual Subscription	£2756.40
Insignia Platinum Jubilee Coin	£2637.60



Staffordshire Moorlands District Council Business Rates, Town Hall, April 2022	£2029.25
City B Groups	£1314.00
Sovereign Planned Services Ltd Air Con Repairs	£1096.24
Prism IT support and licenses March - April 2022	£764.50
TEAM Air Con Inspection	£624.00
Hanley Print Services Clubs, Groups, Societies Booklets	£556.00
TEAM Display Energy Certificate	£511.20
Expenditure less than £500	
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Grenke Photocopier Hire 2022/23 Q1	£439.67
Staffordshire Moorlands District Council Business Rates, Burial Grounds	£439.12
NABMA Subscription 2022/23	£384.00
High Peak Borough Council Health and Safety Advice	£202.14
Prism Landlines, January 2022	£189.77
Alliance Environmental Bins, Christmas Light Switch On	£188.14
Business Products	£161.40

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Paper

Myers and Co HR Assit, April - May 2022	£150.00
Business Products Photocopier Usage March 2021	£149.30
B Webster Plumbing and Heating Repair to Water heater at Council Offices	£140.00
E.On Next Electricity Christmas Lights Account	£123.01
K Wood Window Cleaning March 2022	£114.00
Fifteen Group Wifi and Office Mobiles, March 2022	£105.00
ICCM ICCM Membership	£95.00
Staffordshire Moorlands District Council Moorland Road Allotment Rent. 22/23 Q1	£90.00
WaterPlus Water, Town Burial Ground 10/11/21 - 03/03/2022	£85.10
Staffordshire Moorlands District Council Fishing Ticket Sales March 2022	£84.00
SPCA Staff Training	£60.00
Natwest	£55.72



Current Account Fees February - March 2022

Moorland Contract Janitorial Cleaning Supplies	£51.48
SLCC Staff Training - Canva	£42.00
Biddulph Historical Society Book Sale Reimbursement	£12.00
Barry Harrison Tap repair supplies, Park Lane Allotment	£10.74
Waterlogic Water cooler rental	£6.90
Jodie Hancock Reimburse Demential Cinema Refreshments	£5.00
Natwest Credit Card	£333.46
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Amazon Tea, Chalkboard, Jug, Pens	£56.03
Nisbets Mop Wringer	£47.99
AJ Philpott & Sons Bar Floor Supplies	£40.74
Wickes Paint and Primer	£39.00
Facebook Advertising	£29.00
Amazon Coffee	£25.98
Amazon	£23.97

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Paper Bags

Amazon £17.77
Napkins, Chalk Pens

Amazon £11.99
Cups

Amazon £8.99
Serving Tongs

Giffgaff £8.00
Caretaker Mobile Phnoe

Giffgaff £8.00
Caretaker Mobile Phnoe

Giffgaff £8.00
Caretaker Mobile Phnoe

Giffgaff £8.00
Office Mobile Phone

b) To approve the following payments made in March 2022 due to the end of the financial year

Urban Vision £1260.00
Neighbourhood Plan Consulting

Friends of BiddulphValley Way £500.00
Town Council Grant, 2021/2022

Heads (Congleton Ltd) (Congleton Chronicle) £343.44
Energy Café Ad

Heads (Congleton Ltd) (Congleton Chronicle) £320.00
Underpayment of 124024



James Bateman School Councillor Grant - Councillor Lawton	£250.00
Woodhouse Acadamy Councillor Grant - Councillor Smith	£200.00
Rebecca Dobson Cake for Energy Café Event	£51.00
Janice Deane Councillor Grant - Biddulph Village Signs	£50.00
Jodie Hancock Reimburse Packing Material	£30.96
Biddulph Lifeline Reissue Cheque 8161 - Valentine's Dance Ticket Sales	£16.00

c) To approve the following credit card payments from July 2021

Viking Stationary and Refreshment supplies	£327.28
A1 Skip Hire Skip Hire	£145.00
Manchester Metropolitan IPM Membership	£110.00
City Locks New Locks, Key Cutting	£102.00
Amazon Return to face to face meeting supplies	£94.36
Argos Fan, Clock	£78.98
Amazon Web Cam	£68.00

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Amazon Meeting recording supplies	£56.57
HSQE Vital Skills, Staff Training Bundle	£48.00
Amazon Replacement Door Lock	£29.28
Cheshire Electrical Light bulbs	£27.60
Amazon Meeting recording supplies	£23.98
A1 Skip Hire Fridge Freezer Removal	£20.00
Shutterstock Monthly subscription fee	£19.00
Facebook Advert	£13.00
Argos Drinking glasses	£12.00
Post Office Postage	£9.90
Giff Gaff Caretaker Mobile Phone	£8.00
Giff Gaff Office Mobile Phone	£8.00



Amazon £6.99
HDMI Cable

Amazon £-23.98
Refund: returned microphones

d) To approve the following Credit Card payments from November 2021

Facebook £15.00
Adverts September 2021

Royal Mail £66.00
Stamps

Allsigns £87.83
Dementia Friendly Signage

Amazon £78.80
Stationary

Giffgaff £8.00
Office Mobile Phone

Amazon £27.84
Audio Equipment

Amazon £132.84
Mayors Event Supplies (Reimbursed by Mayor) and Kitchen Supplies

Prism £120.00
Caretaker IT Set up

Shutterstock £19.00
Subscription

Giffgaff £8.00
Caretaker Mobile Phone

e) To approve the supplementary Accounts (tabled)