

Biddulph Town Council



Wednesday 2 March 2022

Dear Councillor

You are summoned to attend a meeting of the Town Council at **6.00 pm** on **Tuesday 8 March 2022**, at which the following business will be transacted.

This meeting will take place in the Council Chamber in the Town Hall.

Any Councillor unable to attend should forward their apologies either to the Chief Officer or the Mayor.

Yours sincerely

SM Haydon
CHIEF OFFICER

AGENDA

72. PUBLIC PARTICIPATION

- *Staffordshire Police*
- *Staffordshire County Council representative(s)*

The Mayor to confirm that attendees will be named in the Minutes, unless otherwise instructed.



73. APOLOGIES

To receive apologies and approve reasons for absence.

74. DECLARATIONS OF INTEREST

- a) To declare any Disclosable Pecuniary Interests & Dispensations
- b) To declare any Other Disclosable Interests

75. MINUTES

- a) To **approve and sign** the Minutes of the Finance Strategy and Management Committee meeting held on 8 February 2022
- b) To **approve and sign** the Minutes of the meeting of the Town Council held on 8 February 2022
- c) To **receive** the Minutes of the meeting of the Recreation and Amenities Committee held on 8 February 2022
- d) To **receive** the Minutes of the Planning Committee meeting held on 15 February 2022
- e) To **receive** the Minutes of the meeting of the Town and Community Committee held on 15 February 2022

76. MAYORS COMMUNICATIONS

77. STANDING AGENDA ITEMS:

- a) To **receive** an update on the Town Council's covid pandemic response
- b) To **receive** an update on the management of Biddulph Town Hall
- c) To **receive** an update on health and safety

78. TO CONFIRM THAT THE LOCAL COUNCIL AWARD SCHEME QUALITY COUNCIL DOCUMENTATION HAS BEEN SUBMITTED TO THE NATIONAL ASSOCIATION OF LOCAL COUNCILS

79. TO CONFIRM THE TOWN COUNCIL'S INSURANCE ARRANGEMENTS FOR 2022-23

80. ITEM REQUESTED BY COUNCILLOR JONES: TO CONSIDER OPTIONS FOR REFURBISHMENT OF THE MINING LANTERNS, WHICH WERE REMOVED FROM THE ST JOHN'S ROAD ROUNDABOUT

Biddulph Town Council



81. RECOMMENDATION FROM THE TOWN AND COMMUNITY COMMITTEE:

RESOLUTION

THIS TOWN COUNCIL SUPPORTS THE WORK OF THE BIDDULPH FAIRTRADE TOWN GROUP AND THE PRINCIPLE OF FAIRTRADE; WE WILL STRIVE TO ENSURE THAT THE FAIRTRADE TOWN STATUS IS MAINTAINED AND WILL PROACTIVELY ENGAGE IN ACTIVITIES TO SUPPORT THIS ACTIVITY

82. TO CONFIRM FINANCE STRATEGY AND MANAGEMENT COMMITTEE RECOMMENDATIONS:

- a) Following consideration of a preferred bank for the Town Council, Unity Trust Bank has opened its application process for new accounts. To **approve** the following resolution.

RESOLUTION

- We wish to open an account with Unity Trust Bank plc ('Unity') and have read the account opening Terms and Conditions.
 - We accept Unity's Terms and Conditions and appoint them as our Bankers.
 - We acknowledge that Unity's Terms and Conditions may vary from time to time and we agree to be bound by them.
 - We will provide Unity with instructions and changes in line with the mandate.
 - Unity should rely on this Mandate until we send future amends.
 - We will send Unity a copy of the Memorandum and Articles of Association, a copy of the Company's Rules, our Trust Deeds or our registration documents. We will inform Unity of any changes to these in writing.
 - We will also notify Unity in writing of any change in Directors/Trustees/Officers and membership.
 - Committee members/Trustees of unincorporated entities acknowledge that they shall be jointly and severally liable for any liabilities incurred by individuals authorised to give instructions.
- b) To **confirm** that £200,000 will be transferred to CCLA.
- c) To **confirm** that recruitment will commence for new roles within the team.



83. ACCOUNTS AND FINANCE

- a) To **confirm** the Welcome Back project payments prior to submission of final accounts to SMDC (considered at 8 February Town Council)- to be tabled.
- b) To **confirm** allocation of grant funding for 2022-23- to be tabled.
- c) To **approve** accounts to be paid in March 2022

Expenditure Greater than £5000

Biddulph in Bloom	£6250.00
Grant Award 2021/22 Installment 4	

Expenditure between £5000 and £500

D&G Bus LTd	£2952.96
93 Bus Service, February 2022	

Jantex	£2691.60
Roller Blind Installation	

Silver Maze	£2475.00
Biddulph Znapfold Guides	

Ignite Facilities LTd	£2148.00
Replace Water Heater Control Panel	

Staffordshire Moorlands District Council	£2027.00
Business Rates, Town Hall	

Charltons Solicitors	£2002.20
Correspondence relating to buses at Aldi site	

Moorlands Contract Cleaning	£1315.32
Bus Hub Cleans February 2022	

Moorlands Contract Cleaning	£1178.63
Visitor Centre Cleans, February 2022	

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Ash Waste Services March Bins - Town Burial Ground	£516.18
Biddulph in Bloom Planting Material	£500.00
Expenditure below £500	
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Heads (Congleton Ltd) (Congleton Chronicle) Dementia Cinema Ad	£372.00
Tidysite Bin Empties Feb 2022	£295.50
Prism Phone Costs January 2022	£192.08
Market Stall Contractors April 2022 Biddulph Artisan Market	£180.00
Craig Wykes (Biddulph Glass and Locks) Reissue of Chq 8123, Repair to window	£166.50
RG Standell Tree removal, Biddulph town Burial Grounds	£160.00
Mrs S Williams (Wellbeing Community Group) Councillor Grant - Councillor McLoughlin	£150.00
Myers and Co HR Assist March - April 2022	£150.00
Biddulph Moor Community Association Councillor Grant - Councillor Hawley	£125.00
SPCA	£120.00



Staff and Councillor Training	
Business Products	£119.86
Photocopier Usage Feb 2022	
K Wood	£114.00
Feb 2022 Window Clean	
Staffordshire Moorlands District Council	£105.00
Fishing Ticket Sales	
Fifteen Group	£102.00
Wifi and 2 x Mobile Phones	
Katelyn Ball	£80.00
Volunteer Expenses March 2022	
Brian Carter	£80.00
Volunteer Expenses, March 2022	
Craig Wykes (Biddulph Glass and Locks)	£76.60
Supply and fit locks and handle	
SPCA	£60.00
Staff Training	
Waterlogic	£58.62
Water cooler use and refills	
Family Action	£50.00
Councillor Grant - Councillor McLoughlin	
1st Gillow Health Brownies	£50.00
Councillor Grant - Councillor McLoughlin	
Moorland Contract Janitorial	£38.16
Cleaning supplies	
CJ Skelhorne	£31.06
Pins for Mayors Chain	

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SPCA Councillor Training	£30.00
SPCA Staff Training	£30.00
Scottish Power Station Road Electricity	£29.12
Prism IT Software and License March 2022	£28.00
Water Plus Woodhouse Burial Ground Water Supply	£25.08
Eon Next Electricity Christmas Lights Account	£20.48
John Jones Reimburse for Card Sales of Valentines Dance Tickets	£16.00

d) To **approve** supplementary accounts- to be tabled.

