

Biddulph Town Council



MEETING: Finance Strategy and Management Committee
DATE: Tuesday 28 September 2021
TIME: 5.30pm
LOCATION: Council Chamber, Town Hall.

AGENDA

50. APOLOGIES

51. DECLARATIONS OF INTEREST

- i) Disclosable Pecuniary Interests
- ii) Other Interests

52. MINUTES

- a) To **confirm** the Minutes of the Finance Strategy and Management Committee meeting held on 27 July 2021 (approved at the Town Council meeting on 14 September 2021)
- b) To **receive** the Notes of the IT Working Group meeting held on 1 September 2021

FINANCE

53. RECONCILIATIONS FOR JULY AND AUGUST 2021

To **receive** the following documents (attached):

- Current Account/ Reserve Account
- Petty Cash
- Credit Card
- CCLA

54. STANDING AGENDA ITEM: DISPOSAL OF ASSETS

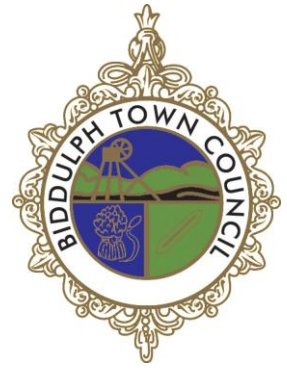
To **approve** the disposal of any assets valued over £250.



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e: office@biddulph-tc.gov.uk www.biddulph.co.uk

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55. To **confirm** that the External Audit has been completed; there are no matters that have given cause for concern (AGAR and Completion Letter attached).

POLICIES

56.

- a) To **confirm** the attached policies:
 - Procurement Policy (inc. Approved Suppliers)
 - Severe Winter Weather Management Policy
 - Grants Policy
- b) Item referred by Town Council: to **consider and approve** a Petitions Policy (initial version and Labour Group version attached).

GENERAL ISSUES

57. Item requested by Councillor Jones: to **consider** consultation options in relation to the re-location of the mining wheel

58. To **receive** a report in relation to the first years operation of the Town Hall and public conveniences (attached).

59. To **receive** the unexamined Biddulph in Bloom Annual General Accounts, year ended 31 January 2021 (attached).

60. Item referred by the IT Working Group: To **consider** the annual cost of printing and paper for Town Council meetings. The purpose of this item is to establish whether there are savings to be made by investing in IT equipment for Councillors (figures to be tabled).

BIDDULPH GRANGE COUNTRY PARK VISITOR CENTRE

61.

- a) To **consider and approve** a proposal for the use of the workshop at the Biddulph Grange Country Park Visitor Centre (document attached).
- b) To **approve** that the Town Council should support the Prince's Trust (Stoke College) to provide opportunities for young people within the Visitor Centre.



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In accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, the Council is to determine which items, if any, should be taken with the public excluded.

CONFIDENTIAL ITEMS

FINANCE, TENDERS AND QUOTATIONS

62. To **confirm** the rental figure that will be charged for the tenancy in the café at the Visitor Centre, payable from April 2022 (information to follow).
63. To **confirm** the provider for the extension to the Garden of Remembrance at the Town Burial Ground (quotations attached).
64. To **consider** a Town Council contribution to the cost of detached youth work (to be tabled).
65. Item referred from the Town and Community Committee: To **confirm** the approved calendar quotation (to be tabled).
66. To **consider and approve** additional Christmas lights for the Christmas season 2021 (to be tabled).
67. Item referred from the IT Working Group: To **confirm** that all Town Councillors will be given a .gov.uk email address, which will be managed by the current IT provider. Please note this will incur an additional monthly charge (quotation attached).

STAFFING

68. To **approve** the appointment of a new caretaker for a 12-month period, following a successful recruitment campaign.

SM Haydon
Chief Officer/ Responsible Financial Officer

copy to: the Mayor, the Deputy Mayor, Councillor Brady, Hall, Harper, Hart, Hawley, Jackson, McLoughlin, Perkin, Rogers, Salt, Sheldon MBE, Yates



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