

# Biddulph Town Council



Wednesday 8 September 2021

Dear Councillor

You are summoned to attend a meeting of the Town Council at **6.00 pm** on **Tuesday 14 September 2021**, at which the following business will be transacted.

Please note, this will be a face-to-face meeting in the Council Chamber in the Town Hall.

Any Councillor unable to attend should forward their apologies either to the Chief Officer or the Mayor.

Yours sincerely

SM Haydon  
CHIEF OFFICER

## AGENDA

### 28. PUBLIC PARTICIPATION

*To receive verbal or written representations from:*

- *Staffordshire County Council representative(s)*
- *Staffordshire Police*

**The Mayor to confirm that attendees will be named in the Minutes, unless otherwise instructed.**



**Biddulph Town Council**  
Town Hall, High Street, Biddulph, Staffordshire Moorlands ST8 6AR  
Tel: 01782 498480  
e: [office@biddulph-tc.gov.uk](mailto:office@biddulph-tc.gov.uk) [www.biddulph.co.uk](http://www.biddulph.co.uk)

## **29. APOLOGIES**

To receive apologies and approve reasons for absence.

## **30. DECLARATIONS OF INTEREST**

- a) To declare any Disclosable Pecuniary Interests & Dispensations
- b) To declare any Other Disclosable Interests

## **31. MINUTES**

- a) To **approve and sign** the Minutes of the meeting of the Special Town Council held on 27 July 2021
- b) To **approve and sign** the Minutes of the Finance Strategy and Management Committee meeting held on 27 July 2021
- c) To **receive** the Minutes of the Planning Committee meeting held on 1 September 2021

## **32. MAYORS COMMUNICATIONS**

## **33. STANDING AGENDA ITEMS:**

- a) To **receive** an update on the Town Council's covid pandemic response
- b) To **receive** an update on the management of Biddulph Town Hall
- c) To **receive** an update on health and safety

## **34. ITEM REQUESTED BY COUNCILLOR JONES: TO APPROVE A RESPONSE IN RELATION TO RECENT ANNOUNCEMENTS ABOUT AMBULANCE PROVISION IN THE TOWN**

## **35. PETITIONS:**

- a) To **approve** the attached Petitions Policy.
- b) To **note** that a petition has been received and will be processed in line with the approved Petitions Policy.

## **36. TO AGREE A TOWN COUNCIL RESPONSE IN RELATION TO THE HIGHWAYS CONSULTATION FOR THE INSTALLATION OF A LOADING BAY IN NORTH HIGH STREET (EMAIL AND PLAN ATTACHED)**

# Biddulph Town Council



## 37. LEGAL ADVICE

- a) To **approve** that this Council will seek legal advice in relation to repeated unsubstantiated claims that may damage the reputation of the Town Council.
- b) To **approve** that this Council will seek legal advice in relation to repeated unsubstantiated claims that may damage the reputation of Town Councillors and staff working for the Town Council.

## 38. ACCOUNTS & FINANCE

- a) The following accounts to be paid in **September 2021**:

### Expenditure between £500 and £5000

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<b>D&amp;G Bus Services Ltd</b> 93 Bus August 2021	£3229.80
<b>Staffordshire Moorlands District Council</b> Business Rates, Town Hall, September 2021	£2027.00
<b>Moorland Contract Cleaning</b> Bus Hub Clean August 2021	£1315.32
<b>Moorland Contract Cleaning</b> Bus Hub Clean July 2021	£1315.32
<b>Moorland Contract Cleaning</b> Visitor Centre Clean August 2021	£1178.63
<b>Moorland Contract Cleaning</b> Visitor Centre Clean July 2021	£1091.42
<b>Ignite</b> Boiler Repair	£1050.72
<b>R G Standell</b>	£600.00



Pocket Park Soil and level

**Prism** £534.37  
IT Support August - September 2021

**Expenditure below £500**

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**Ash Waste Services** £414.50  
Town Burial Ground Bins Sept 2021

**Parish Online** £378.00  
Annual Cost

**Hanley Print Services** £332.40  
Vehicle Show Banners and Boards

**Prism** £194.34  
Telephones July 2021

**Market Stall Contractors** £180.00  
Artisan Market Stall Erection 1 October 21

**Staffordshire Moorlands District Council** £161.00  
August Fishing Ticket Sales

**Myers & Co** £150.00  
HR Advice Retainer September

**Fifteen Group** £102.00  
Wifi and Office Mobile Phones

**Brian Carter** £80.00  
Volunteer Expenses September 2021

**Katelyn Ball** £80.00  
Volunteer Expenses September 2021

**John Jones** £75.85  
Reimburse Paint for Visitor Centre

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<b>Jodie Hancock</b> Reimburse Visitor Centre Hi-Vis	£71.00
<b>WaterPlus</b> Town Burial Ground Water	£70.87
<b>Tidysite</b> Town Hall and VC Bins	£62.10
<b>Eon Next</b> Electricity, Christmas Lights Account	£48.64
<b>Tidysite</b> Town Hall Bin Empties 23/08/2021	£47.40
<b>Tidysite</b> Town Hall Bins 16/08/2021	£47.40
<b>Tidysite</b> Town Hall Bin Empty 05/07/2021	£47.40
<b>Business Products</b> August Photocopier Usage	£47.11
<b>Tidysite</b> Town Hall Bin Empty 30/08/2021	£41.40
<b>Tidysite</b> Town Hall Bin Empty 30/08/2021	£41.40
<b>Alan Richardson</b> Reimbursement Repair Items	£32.95
<b>WaterPlus</b> Woodhouse Burial Ground Water	£27.82



<b>Scottish Power</b> Electricity, Station Road May - Aug 21	£27.41
<b>Applied Logo Services</b> Fleece	£25.34
<b>Garth Machin</b> Reimburse padlock Woodhouse Burial Ground	£22.58
<b>Tidysite</b> Visitor Centre bin empty	£20.70
<b>Hanley Print Services</b> A1 Poster Printing	£18.00
<b>WaterLogic</b> Water Cooler Rental	£6.00

**b) To note the following payments made in August 2021**

**Expenditure greater than £5000**

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<b>Staff Salaries</b> Salaries August 2021	£10,691.39
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**Expenditure between £500 and £5000**

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<b>Staffordshire Pension Fund</b> Staff Pensions August 2021	£4470.35
<b>HMRC</b> Staff PAYE August 2021	£3366.60
<b>Moorlec Electrical Services Ltd</b> Town Hall Emergency Lighting Remedial s	£1188.00
<b>Eon</b> Replacement Lamp Pole, Robin Hill	£1050.28
<b>Esther Gladstone</b> Reimbursement of Visitor Centre Fittings	£517.19

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**Ash Waste Services** £516.18  
Town Burial Ground Bins, August 2021

## Expenditure below £500

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**Shaw and sons** £374.40  
Minute Book, Burial Register

**High Peak Borough Council** £239.15  
Health and Safety Advice

**Moorland Contract Janitorial** £122.10  
Cleaning Products

**Staffordshire Moorlands District Council** £105.00  
Fishing Ticket Sales

**Brian Webster Plumbing and Heating** £90.00  
Country Park Thermostat Repair

**Thorin Creed** £60.00  
Visitor Centre Floor Plan

**WaterLogic** £52.42  
Water Cooler rental and usage

**WaterPlus** £40.27  
Water Supply, Bus Hub Toilets

**Derbyshire County Council** £23.00  
Shortfall in payment for visitor centre mag lock repair.

**Tidysite** £20.70  
Bin Empties 09/08/2021 Town Hall



**Tidysite** £20.70  
Town Hall Bin Empties 02/08/2021

**Sarah Haydon** £18.90  
Milage - Transporting Audit Documents

c) To consider supplementary accounts