

Biddulph Town Council



MEETING: Finance Strategy and Management Committee
DATE: Tuesday 24 November 2020
TIME: 5.30pm
LOCATION: Via Zoom- the link to participate in the meeting will be sent separately.

AGENDA

1. DECLARATIONS OF INTEREST

- i) Disclosable Pecuniary Interests
- ii) Other Interests

2. APOLOGIES

3. MINUTES

- a) To **confirm** the Minutes of the meeting held on 22 September 2020 (approved at the Town Council meeting on 13 October 2020)
- b) To **receive** the Minutes of the meeting of the Emergency Planning Working Group meeting held on 5 November 2020

4. TO RECEIVE AUGUST AND SEPTEMBER 2020 BANK RECONCILIATIONS (ATTACHED)

5. TO RECEIVE RECOMMENDATIONS FROM THE EXTERNAL AUDITORS FOLLOWING THE CONCLUSION OF THE ANNUAL AUDIT 2019-20

6. TO RECEIVE AN UPDATE ON CORONAVIRUS PROJECTS

7. TO CONSIDER FEES FOR 2021-22 (CURRENT 2020-21 FEES ATTACHED) IN ADVANCE OF BUDGET SETTING IN JANUARY 2021

8. TO RECEIVE AN UPDATE ON AMEY HIGHWAYS DEVELOPMENT WORK

9. TO CONSIDER AN ADDITIONAL PAYMENT OF £75 TO THE BIDDULPH BRANCH OF THE ROYAL BRITISH LEGION TO COVER ADDITIONAL POPPIES PROVIDED

10. TO APPROVE EON ELECTRICITY QUOTATIONS FOR THE REPLACEMENT OF LIGHTING (ATTACHED)



Biddulph Town Council
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11. TO CONSIDER NEXT STEPS WITH REGARD TO CCLA INVESTMENT FOLLOWING A PRESENTATION AT THE LAST MEETING OF THE FINANCE STRATEGY AND MANAGEMENT COMMITTEE

In accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, the Council is to determine which items, if any, should be taken with the public excluded.

CONFIDENTIAL ITEMS

12. TO APPROVE THE REVISED VOLUNTEER POLICY (ATTACHED) INCLUDING PROPOSALS FOR REASONABLE REIMBURSEMENTS

13. HEALTH AND SAFETY

- a) To consider the role of the Responsible Person within the Town Council
- b) To receive verbal feedback following a visit from the Health and Safety Officer

14. STAFFING

- a) Confirmation of overtime and on-call arrangements for Caretaking staff
- b) Verbal feedback on one-to-one discussions with staff and annual appraisals

15. GRANTS

- a) To receive an update on the Mayor's Charity Account
- b) To consider grant extension requests (attached)
- c) Consideration of additional grant applications received (attached)

SM Haydon
Chief Officer/ Responsible Financial Officer

copy to: the Mayor, the Deputy Mayor, Councillor Adams, Brady, Hall, Harper, Hart, Hawley, Jackson, Perkin, Rogers, Salt, Sheldon MBE, Yates



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