

Biddulph Town Council



Wednesday 5 June 2019

Dear Councillor

You are summoned to attend a meeting of the Town Council at **6.00 pm on Tuesday 11 June 2019** in the Council Chamber, Biddulph Town Hall, at which the following business will be transacted. Any Councillor unable to attend should forward their apologies either to the Chief Officer or the Mayor.

Yours sincerely

SM Haydon
CHIEF OFFICER

Members of the public and press are welcome to attend

A G E N D A

1. PUBLIC PARTICIPATION

The meeting to adjourn for up to 20 minutes (Standing Order 1d-f) to allow for public participation. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor. Members of the public wishing to raise issues which are not on the Agenda should notify the Chief Officer five working days before the meeting. Members of the public may not take part in the Council meeting itself.

Standing items for discussion as necessary- Policing in Biddulph

2. APOLOGIES

To receive apologies and approve reasons for absence.

3. DECLARATIONS OF INTEREST

- a) To declare any Disclosable Pecuniary Interests & Dispensations
- b) To declare any Other Disclosable Interests

4. MINUTES

- a) To **approve and sign** the Minutes of the meeting the Town Council held on 16 April 2019
- b) To **approve and sign receive** the Minutes of the General Purposes Committee meeting held on 16 April 2019
- c) To **approve and sign** the Minutes of the Finance Committee meeting held on 16 April 2019



Biddulph Town Council
Town Hall, High Street, Biddulph, Staffordshire Moorlands ST8 6AR

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- d) To **approve and sign** the Minutes of the Annual Meeting of the Town Council held on 14 May 2019
- e) To **approve and sign** the Minutes of the Annual Town Meeting held on 21 May 2019
- f) To **receive** the Minutes of the Planning Committee meeting held on 21 May 2019
- g) To **receive** the Minutes of the Town and Community Committee meeting held on 21 May 2019

5. MAYOR'S COMMUNICATIONS

6. RECOMMENDATION FROM THE ANNUAL TOWN MEETING:

A letter had been received from a concerned resident in relation to the poor state of roads and footpaths within the town.

Councillor Salt made a proposal that the Town Council writes to the County Council to request that a site visit is undertaken; all Councillors will have the opportunity to contribute to discussions at this site visit.

7. 2018-19 ANNUAL RETURN (PROFORMA ATTACHED, FOR INFORMATION)

- a) To complete Section 1 of the Annual Return – the Annual Governance Statement (assertions to be read aloud)
- b) To approve and sign Section 2 of the Annual Return
- c) To note that an internal control meeting was held on 9 May 2019, resulting in the attached actions.

8. VERBAL UPDATE ON MANAGEMENT OF BIDDULPH TOWN HALL

9. APPROVAL OF PAYMENTS FOR STATION ROAD WORK (INVOICES ATTACHED):

- Western Power, installation/ excavation- £2991.83+ VAT
- Fontana, Fountain materials- EURO 9,362
- BP Architecture next payment

10. ITEM REQUESTED BY COUNCILLOR YATES- MANAGEMENT OF EMPTY PROPERTIES IN BIDDULPH

11. NEW LOCAL COUNCILLOR TRAINING COURSES:

WEDNESDAY 3 JULY 2019

WEDNESDAY 10 JULY 2019

Time: 7.00pm – 9.00pm

The topics being discussed are:

- Profile of an Active Council
- Profile of a Local Councillor
- A Good Chairman
- The Role of the Clerk
- The Council as Employer
- The Law and Local Councils
- Administrative Duties
- Section 137
- Council Budgets and Precepts
- VAT
- Audit Arrangements and Fees
- Transparency Code
- What's on the Agenda
- The Localism Act 2011
- Planning
- The Nolan Principles

Biddulph Town Council



12. ACCOUNTS & FINANCE

a) Accounts received for payment in June 2019

Expenditure over £500

D&G Bus Ltd. Provision of 93 bus service for May 2019	£3229.80
D&G Bus Ltd. Provision of 93 bus service for April 2019	£3076.00
Urban Vision- Neighbourhood Development Order preparation	£6,000.00
Urban Vision- Neighbourhood Plan preparation	£1,200.00
Ironage Designs (Deposit to repair and replace Burial Ground gates)	£762.12

Expenditure under £500

Countrywide Grounds Maintenance (Springfield Road)- June 2019	£58.50
Rialtas- Omega Cashbook only Annual Support up to 5 users networked	£454.80
SPCA- Councillor training	£55
Viking- stationery	£399.13
Business Products- photocopier services	£280.33
Chronicle Series (Biddulph Network/ Notice of Annual Town Meeting)	£276.48
Ash Waste Services (Town Burial Ground)	£284.14
Tidysite (Woodhouse Burial Ground)	£23.10
LCR (NALC magazine)	£17
KCS (final photocopier payment)	£194.80
Market imprest: For stall construction and dismantling	£180.00



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Brian Carter:
Un/lock gates at Woodhouse Burial Ground

£40.00

b) Supplementary accounts
To be tabled

SM Haydon
5 June 2019