

Biddulph Town Council



13 April 2016

Dear Councillor

There will be a meeting of the Town Council at **7.00 pm on Tuesday 19 April 2016**. Minutes of the last meeting are enclosed and the Agenda is set out below.

*Councillors shall be entitled to have an item of business included in the Agenda of the next meeting of Council and its Committees, provided that notice of the business to be included is given **in writing** to the Chief Officer no later than seven working days before the date of the next meeting.*

Yours sincerely

K S Thacker
K S Thacker
CHIEF OFFICER

The Mayor will open the Town Council meeting but adjourn immediately to allow the General Purposes Committee meeting to open for Agenda Item 4: Bemersley Household Waste Recycling Centre. The Town Council meeting will then resume

A G E N D A

1. PUBLIC PARTICIPATION

- a) Mr John Robinson to speak on the Queen's Birthday proclamation

2. DECLARATIONS OF INTEREST

- a) To declare any Disclosable Pecuniary Interests & Dispensations:
- b) To declare any Other Disclosable Interests

3. APOLOGIES

4. MINUTES

- a) To approve and sign the Minutes of the meeting of the Town Council held on 15 March 2016
- b) To receive the Minutes of the General Purposes Committee meeting held on 15 March 2016
- c) To receive the Minutes of the Planning Committee Meeting held on 12 April 2016
- d) To receive the Minutes of the Civic Committee Meeting held on 12 April 2016
- e) To receive the Minutes of the Special Finance Committee Meeting held on 12 April 2016



Biddulph Town Council
Town Hall, High Street, Biddulph, Staffordshire Moorlands ST8 6AR

Please reply to the Chief Officer
Tel: 01782 297845 Fax: 01782 297846
e: biddulph@staffordshire.gov.uk www.biddulph.co.uk

5. SEALING OF DOCUMENTS

To resolve to sign and seal the Deed of Easement to Biddulph Grange Sewerage Co Ltd for the Bateman Walk

6. MAYOR'S COMMUNICATIONS

7. YOUTH ADVISOR MEETING REPORT

8. ACCOUNTS & FINANCE

a) The following accounts were received for payment:

HB Clews – path at Biddulph Valley Park (<i>prepaid -work completed in March</i>)	1,700.00
HB Clews – path at Biddulph Valley Park (<i>work completed in April</i>)	1,200.00
V Brown - Events Director	743.33
Market float – cash for stall construction	160.00
SMDC – premises licence variation fee to enable music at events (<i>previous cheque No 5611 cancelled</i>)	89.00
Heads (Congleton) Ltd – market advertisements	141.12
SMDC – waste charges, burial ground	3,511.92
B Carter – Woodhouse burial ground gates	40.00
SMDC – lease of room 8, quarterly charge	175.00
SMDC – lease of Moorland Rd allotment site	90.00
Kent County Council – copier charges	582.65
Staffordshire Parish Council's Association – annual subscription	1177.00
Biddulph East Community Association – emergency grant (<i>subject to conditions set out by the Finance Committee</i>)	10,000.00

b) Supplementary accounts (to be tabled)

HM Revenue & Customs (to be paid by direct debit 5/5/16)
Salaries
Staffordshire Pension Fund

c) End of year accounts and Annual Return

- i)** To receive Bank Reconciliation, Income & Expenditure Account and Balance Sheet
- ii)** To complete Section 1 of the Annual Return – the Annual Governance Statement
- iii)** To approve and sign Section 2 of the Annual Return

K S Thacker
K S Thacker
13 April 2016