

# Biddulph Town Council



13 May 2015

Dear Councillor

There will be a meeting of the Town Council at **7.00 pm on Tuesday 19 May 2015**, to follow the Town Meeting. Minutes of the last meeting are enclosed and the Agenda is set out below. *Councillors shall be entitled to have an item of business included in the Agenda of the next meeting of Council and its Committees, provided that notice of the business to be included is given **in writing** to the Chief Officer no later than seven working days before the date of the next meeting.*

Yours sincerely

K S Thacker  
CHIEF OFFICER

## A G E N D A

### 1. PUBLIC PARTICIPATION

### 2. DECLARATIONS OF INTEREST

- a) To declare any Disclosable Pecuniary Interests & Dispensations
- b) To declare any Other Disclosable Interests

### 3. APOLOGIES

### 4. MINUTES

- a) To approve and sign the Minutes of the meeting of the Town Council held 21 April 2015
- b) To receive the Minutes of the General Purposes Committee meeting held 21 April 2015, plus the Special Meeting held on 8 April 2015
- c) To receive the Minutes of the Annual Statutory Meeting of the Town Council held on 12 May 2015

### 5. MAYOR'S COMMUNICATIONS

### 6. YOUTH ADVISOR MEETING REPORT



Biddulph Town Council  
Town Hall, High Street, Biddulph, Staffordshire Moorlands ST8 6AR

*Please reply to the Chief Officer*  
Tel: 01782 297845 Fax: 01782 297846  
e-mail: [biddulph@staffordshire.gov.uk](mailto:biddulph@staffordshire.gov.uk)

[www.biddulph.co.uk](http://www.biddulph.co.uk)

## 7. ACCOUNTS & FINANCE

### a) The following accounts were received for payment:

Civic Allowances:	
Mayor's allowance – Councillor E Baddeley	2,535.00
Deputy Mayor's Allowance – Councillor J Salt	1,020.00
Town Crier's Honorarium – Mr J Robinson	610.00
Heads (Congleton) Ltd – Annual Meeting advert	77.28
Heads (Congleton) Ltd - Artisan Market advert	69.12
V Brown - Market Day Organiser	50.00
W Linaker - Stall Construction	75.00
Market float	93.05
V Brown - Events Director	743.33
FW & D Wain – bulbs for display cabinet	17.20
Severn Trent Water – Moorland Rd allotment site	118.26
B Carter – Woodhouse burial ground gates	40.00
NALC – subscription to Local Council Review	17.00
Npower – Christmas lighting (metred supply)	26.97
	<i>(unmetered supply invoice awaited)</i>
K Thacker – travel expenses, audit documents	16.20
J Gaunt - travel expenses, audit collection	5.40
Elizabeth Thompson – Internal Auditors fee	<i>awaited</i>
HM Revenue & Customs (to be paid by direct debit 5/6/15)	1,715.15
Salaries	4,243.42
Staffordshire Pension Fund	1,656.06
Petty cash	29.23

### b) Supplementary accounts (tabled)

### c) Audit of Accounts for year ending 31 March 2015:

- i) To **Receive** the Annual Report of the Internal Auditor.
- ii) To **Receive** the Annual Return, complete Section 2 (the Annual Governance Statement) and make the following declaration:

**'We have approved the statement of accounts which has been prepared in accordance with the requirements of the Accounts and Audit Regulations and proper practices.'**



*K S Thacker*  
13 May 2015



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