

# Biddulph Town Council



12 August 2015

Dear Councillor

There will be a meeting of the Town Council at **7.00 pm on Tuesday 18 August 2015**. Minutes of the last meeting are enclosed and the Agenda is set out below.

*Councillors shall be entitled to have an item of business included in the Agenda of the next meeting of Council and its Committees, provided that notice of the business to be included is given **in writing** to the Chief Officer no later than seven working days before the date of the next meeting.*

Yours sincerely

K S Thacker  
CHIEF OFFICER

## A G E N D A

### 1. PUBLIC PARTICIPATION

PCSO's report

### 2. DECLARATIONS OF INTEREST

- a) To declare any Disclosable Pecuniary Interests & Dispensations
- b) To declare any Other Disclosable Interests

### 3. APOLOGIES

### 4. MINUTES

- a) To approve and sign the Minutes of the meeting of the Town Council held on 21 July 2015
- b) To receive the Minutes of the General Purposes Committee meeting held on 21 July 2015
- c) To receive the Minutes of the Human Resources Committee meeting held on 22 July 2015
- d) To receive the Minutes of the Planning Committee Meeting held on 11 August 2015
- e) To receive the Minutes of the Civic Committee Meeting held on 11 August 2015

### 5. MAYOR'S COMMUNICATIONS

### 6. YOUTH ADVISOR MEETING REPORT

No meeting – school holidays, next meeting 20 October

### 7. ACCOUNTS & FINANCE



**Biddulph Town Council**  
Town Hall, High Street, Biddulph, Staffordshire Moorlands ST8 6AR

Please reply to the Chief Officer  
Tel: 01782 297845 Fax: 01782 297846  
e: [biddulph@staffordshire.gov.uk](mailto:biddulph@staffordshire.gov.uk) [www.biddulph.co.uk](http://www.biddulph.co.uk)

**a) The following account was paid in advance of the meeting:**

bpArchitecture – additional work, public realm concept design	12.00
<i>Note: this is the VAT element of the invoice approved last month</i>	

**b) The following accounts were received for payment:**

Heads (Congleton) Ltd - Artisan Market advert	69.12
V Brown - Market Day Organiser	50.00
W Linaker (cash payment) - stall construction	75.00
Market float	80.60
V Brown - Events Director	743.33
SMDC – Premises Licence variation fee	89.00
Hill Top Methodist Church – contribution towards graveyard upkeep	150.00
B Carter – Woodhouse burial ground gates	40.00
Parish Online – annual renewal fee	336.00
Npower – Christmas lighting – quarterly charge	31.47
Kent County Council – copier charges Apr-July	119.24
Zurich – seminar fee, risk management	144.00
Protech – electrical repair to Rock End telephone kiosk	121.64
Academy of Sound – new microphone for PA system <i>(paid by credit card, claimed by DD on 11 August)</i>	99.00
HM Revenue & Customs (to be paid by direct debit 4/9/15)	1675.93
Salaries	4179.63
Staffordshire Pension Fund	1629.78
Petty cash	53.00

**b) Supplementary accounts (to be tabled)**

*K S Thacker  
12 August 2015*