

Biddulph Town Council



Wednesday 3 April 2024

Dear Councillor

You are summoned to attend a meeting of the Town Council at **6.00 pm** on **Tuesday 9 April 2024**, at which the following business will be transacted.

This meeting will take place in the Council Chamber in the Town Hall.

Any Councillor unable to attend should forward their apologies either to the Chief Officer or the Mayor.

Yours sincerely

SM Haydon
CHIEF OFFICER

A G E N D A

The Mayor to confirm that attendees will be named in the Minutes, unless otherwise instructed.

109. PUBLIC PARTICIPATION

Mrs Louise Middling: speed calming on Halls Road (**five minutes**)

Regular attendees:

- Staffordshire Police (**five minutes**)
- Staffordshire County Council representative(s) (**five minutes total**)



Biddulph Town Council
Town Hall, High Street, Biddulph, Staffordshire
Moorlands ST8 6AR
Tel: 01782 498480
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www.biddulph.co.uk

110. APOLOGIES

To receive apologies and approve reasons for absence.

111. DECLARATIONS OF INTEREST

- a) To declare any Disclosable Pecuniary Interests & Dispensations
- b) To declare any Other Disclosable Interests

112. MINUTES

- a) To **approve and sign** the Minutes of the Town Council meeting held on Tuesday 12 March 2024
- b) To **receive** the Minutes from the Recreation and Amenities Committee meeting held on Tuesday 12 March 2024
- c) To **receive** the Minutes of the Planning Committee meeting held on Tuesday 19 March 2024
- d) To **receive** the Minutes of the Town and Community Committee meeting held on Tuesday 19 March 2024
- e) To **approve and sign** the Minutes of the Town Council meeting held on Tuesday 26 March 2024

113. MAYORS COMMUNICATIONS

114. STANDING AGENDA ITEMS:

Councillors to note that these are existing standing agenda items and can be amended by resolution, if required.

- a) To **receive** an update on the management of Town Council Assets
- b) To **receive** an update on health and safety activities (inc. risk management)
- c) To **receive** an update on 'Biddulph Works Together' project.

115. TO RECEIVE AN UPDATE ON OUTSIDE BODY MEETINGS ATTENDED SINCE THE MARCH 2024 MEETING (Updates only from the following meetings: Biddulph in Bloom, Moorlands Assembly, Staffordshire Parish Councils Association, Moorlands Partnership Board, Twinning Association and Fairtrade)



116. ACCOUNTS & FINANCE

a) To **approve** accounts to be paid in April 2024:

Expenditure over £500			
Prism	Software support	March INV 193176	958.22
SMDC	TH Business Rates DD	April	2386.00
Octopus Energy	Visitor Centre - Electricity	March	676.56
Prism	Software support	April INV 194771	958.22
Sandyford Properties Investments Ltd	Storage Unit – rent	April INV 10761	624.00

Expenditure less than £500			
Rode Hall Silver Band	D-Day Event - Deposit	INV SI-124	50.00
Biddulph Local Peoples Group	BWT - Refreshments	30 Jan – 19 March	72.11
Toni's Treats	BWT Refreshments	INV 46	40.00
Toni's Treats	BWT – w/c 11/3/24 BPLG, Community Cinema, Dementia Approach – Refreshments	INV 45	100.00
SMDC	Storage Unit- Business Rates DD	April	177.48
SMDC	Cemetery – Property Rates	Apr 2024 – March 2025	369.26
SCC – Biddulph Library	BWT – Calligraphy Group		100.00
Rolux UK Ltd	Roller Shutter Service		96.00
Sandyford Properties Investments Ltd	Storage Unit – Service Charge	April INV 10769	24.00
Waterplus	Water Supply – Visitor Centre		33.20
Prism	Phone Charges	INV 195369	265.01
Myers & Co Solicitors	Employer Assist Membership	INV 67429	150.00
Reliance High Tech	Lone working devices	INV 24120621	73.14
Octopus Energy	Wharf Road – Electricity	March	166.48
Tidysite Skip Services	Bin Emptying wc 25/3/24	INV 138141	144.54



Moorland Contract Janitorial Ltd	Cleaning Supplies	INV 3163	88.56
Moorland Contract Janitorial Ltd	Cleaning Supplies	INV 2522	226.69
Unity Bank	Bank Charges		0.60
SMDC	Lease of Land – Congleton Rd	Apr	90.00
Nigel Yates	Deputy Mayor Expenses	Feb & March 2024	160.00
Triad Trade Textiles	BTC Notepads	INV 53948	239.94
Tidysite Skip Services	Bin Emptying – wc 11/03/24	Inv 137541	226.51
Waterplus	Water Supply – Burial Ground	Feb - March	60.89
R.E. Stevenson	Signwriting	Chamber Board	200.00
TEAM (Energy Auditing Agency Ltd.)	Town Hall	Display Energy Certificate	228.90
Congleton Town Council	Congleton Town Mayor Charity Ball	Tickets x2	80.00
Euro Digital Services	Printing – 28Feb – 27Mar		129.27
Hanley Print Services	4x Foamex Board		72.00
<i>Waterplus</i>	<i>Water Supply – Burial ground (to note 31.09 invoice amount)</i>	<i>Credit on account after actual reading, no payment due</i>	<i>0.00</i>

Credit Card			
GiffGaff	Mobile Phones	April	8.00
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Made By Cooper	Enamel Pin Badges		193.80
Made By Cooper	Enamel Pin Badges		7.80
Printerland.co.uk	Desktop Scanner		72.78
Eventbrite	Garden Festival	Tickets and Marketing	7.99
Vital Skills by HSQE	Training Staff	INV 433377	144.00
Facebook	Social Media Advertising		36.43
Amazon	Computer Mouse x2		15.98
Amazon	Toilet Seat		32.99
Amazon	Wireless Computer Mouse		11.99
Royal Mail Online	Postage Stamps		87.40
Amazon	DVD		6.40
Amazon	Doorbell- Caretakers Office		12.00
SMDC	Road Closure		65.00

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Vital Skills by HSQE	Training Staff	INV 432362	96.00
Argos	Printer Ink		13.59
Eventbrite	Staff Training		39.22
Sainsburys	Meeting refreshments		32.35
Sainsburys	Meeting refreshments and cleaning supplies		12.60
Family Pizza	Meeting Refreshments		41.10

b) To approve supplementary accounts (to be tabled)



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