

Meeting Schedule 2023-24

PLEASE NOTE: This schedule contains the dates for the Town Council meetings, statutory meetings and Standing Committees. At the beginning of 2023-24, the following Working Groups exist:

- * Neighbourhood Plan development (Planning Committee)
- * Young People (Town and Community Committee)
- * Christmas Lights (Town and Community Committee)
- * Transport (Recreation and Amenities Committee)
- * Environment and Climate Change (Town and Community Committee)
- * Asset Management (directly to Town Council)
- * IT (Finance Strategy and Management Committee)
- * Health and Wellbeing (Town and Community Committee)

Meeting dates will be agreed by the members of each Working Group.

As per the Standing Orders, each Committee can approve the formation (or dissolution) of a Working Group for a particular purpose

Week	Date	Committee Name	Start time	Note
1	02-May			
2	09-May	Introduction for 2023 Councillors	4-7pm	Presentation at 5pm
3	16-May	Annual Meeting of the Town Council (Mayor Making)	6pm	Mayor Making ceremony; governance arrangements-constitution, committee membership and financial mandate
4	23-May	Annual Town Meeting	6pm	This is not a Council meeting. It is a meeting of the town electors and often involves the Town Council's partners. At the Annual Town Meeting, the Mayor presents the Annual report. 'Tea with the Town Council' from 4pm.
		Planning Committee	6.30pm	Review of planning applications received by Staffordshire Moorlands District Council. Update on progress with Neighbourhood Plan development. Consideration of footpath orders and local heritage protection.
5	30-May	Finance Strategy and Management Committee	5.30pm	Considers the strategic direction of the Council: All contracts and procurement; budgets; grants; human resource considerations; data protection.
1	06-Jun			
2	13-Jun	Town Council	6pm	Respond to consultations; receive and approve recommendations from Committees; SMDC/ SCC considerations.
		Recreation and Amenities Committee	To follow	Considers operational decision-making and effective management of risk: Allotments; Footpaths; Burial Grounds; Bemersley Waste Centre; '999' service relationships; Open Spaces (e.g. Springfield Road, Butterfly Garden); Transport/ Highways considerations.
3	20-Jun	Planning Committee	5.30pm	
		Town and Community Committee	6.30pm	To consider: Town Centre management; Events e.g. Artisan Market, Christmas Lights; Partnerships with stakeholders; Town Hall management; Tourism; Neighbourhood Plan implementation; Young People; Heritage restoration; Ceremonial occasions e.g. Remembrance Sunday; Projects e.g. Dementia Awareness, Festival.
4	27-Jun			

1	04-Jul			
2	11-Jul	Town Council	6pm	
		Recreation and Amenities Committee	To follow	
3	18-Jul	Planning Committee	5.30pm	
		Town and Community Committee	To follow	
4	25-Jul	Finance Strategy and Management Committee	5.30pm	
NO MEETINGS IN AUGUST				
1	05-Sep			
2	12-Sep	Town Council	6pm	
		Recreation and Amenities Committee	To follow	
3	19-Sep	Planning Committee	5.30pm	
		Town and Community Committee	To follow	
4	26-Sep	Finance Strategy and Management Committee	5.30pm	
1	03-Oct			
2	10-Oct	Town Council	6pm	
		Recreation and Amenities Committee	To follow	
3	17-Oct	Planning Committee	5.30pm	
		Town and Community Committee	To follow	
4	24-Oct			
5	31-Oct			
1	07-Nov			
2	14-Nov	Town Council	6pm	
		Recreation and Amenities Committee	To follow	Consider budget requirement for 2024-25
3	21-Nov	Planning Committee	5.30pm	Consider budget requirement for 2024-25
		Town and Community Committee	To follow	Consider budget requirement for 2024-25
4	28-Nov	Finance Strategy and Management Committee	5.30pm	Meeting to set the budget for 2024-25 and agree the precept requirement for 2024-25 (to be approved at January Town Council).
NO MEETINGS IN DECEMBER				
1	02-Jan			
2	09-Jan	Town Council	6pm	Approve the budget for 2024-25 and agree the precept requirement for 2024-25.
		Recreation and Amenities Committee	To follow	
3	16-Jan	Planning Committee	5.30pm	
		Town and Community Committee	To follow	
4	23-Jan	Finance Strategy and Management Committee	5.30pm	
5	30-Jan			
1	06-Feb			
2	13-Feb	Town Council	6pm	
		Recreation and Amenities Committee	To follow	
3	20-Feb	Planning Committee	5.30pm	
		Town and Community Committee	To follow	
4	27-Feb			

1	05-Mar			
2	12-Mar	Town Council	6pm	
		Recreation and Amenities Committee	To follow	
3	19-Mar	Planning Committee	5.30pm	
		Town and Community Committee	To follow	
4	26-Mar	Finance Strategy and Management Committee	5.30pm	
1	02-Apr			
2	09-Apr	Town Council	6pm	
		Recreation and Amenities Committee	To follow	
3	16-Apr	Planning Committee	5.30pm	
		Town and Community Committee	To follow	
4	23-Apr	Finance Strategy and Management Committee	5.30pm	